

**Mayor**  
A. R. Roberts, III

**Council Members**  
John Byrd  
Frank Homiller  
Mickey O'Malley  
Lee Prettyman  
Andrenia Stoner



**City Manager**  
Eric Wilmarth

**City Attorney**  
Darrell Caudill

**CITY OF BALL GROUND**  
[www.cityofballground.com](http://www.cityofballground.com)

**City Clerk**  
Karen Jordan

*We Roll Out the Red Carpet Not the Red Tape.<sup>TM</sup>*

April 12, 2016

Re: Submittal of the FY-2017 City of Ball Ground Budgets

Mayor A. R. (Rick) Roberts, III  
Post Office Box 285  
Ball Ground, GA 30107

Dear Mayor Roberts:

Enclosed for your review and consideration are the proposed budgets for the city of Ball Ground General Operating Fund, Fire District Fund, SPLOST Fund, Water/Sewer Fund and the Solid Waste Fund.

Each budget is preceded by a memorandum that discusses the highlights and reasoning behind the various projections.

Budget totals are as follows:

Budget	Proposed 2016	Adopted 2016	Actual 2015	Increase/Decrease	Percentage
<b>General Fund</b>	\$816,860	\$770,295	\$867,169	\$46,565	6%
<b>Fire District Tax</b>	\$182,800	\$175,000	\$171,800	\$7,800	4.4%
<b>SPLOST</b>	\$422,020	\$378,520	\$397,527	\$43,500	11.5%
<b>Water/Sewer</b>	\$955,090	\$896,850	\$816,627	\$58,240	6.4%
<b>Solid Waste</b>	\$144,000	\$120,000	\$120,023	\$24,000	20%
<b>Total</b>	\$2,520,770	\$2,340,665	\$2,373,146	\$180,105	7.7%

The most notable change is the increase in the Special Local Options Sales Tax Fund of 10.3%. Our sales tax distribution continues to rise as the economy improves and as more retail development takes place throughout the County.

### **Personnel Costs:**

This budget proposes an across the board 2% pay increase to become effective on the first day of the fiscal year.

This budget also proposes to increase the City's match in the employee 457 retirement plan. As currently structured and employee that contributes 4% of their salary to the 457 plan, the City will provide a 2% match. This year we propose to increase the match to 3% for any employee that will contribute 6% of their salary.

The plan requires that an employee participate in order to receive a match. This budget includes funds for every employee at the full 3% match. Any budgeted funds remaining in the City's allocation portion at the end of the fiscal year would be equally divided between plan participants, or all employees whether participating or not, as provided for by law as of June 30<sup>th</sup>, 2017.

### **Electrical Costs:**

Energy costs across all funds has become our 2<sup>nd</sup> largest expenditure each year, with the largest expense being personnel costs.

Efforts have already begun this year, and will continue through the next budget cycle for complete audits of every electrical connection and every street light, looking at all possible measures to reduce energy costs.

Funds are included in this proposed budget to continue automation of lighting services through smart technology to remotely schedule and control lighting at our outdoor facilities such as ball fields, tennis courts etc. etc.

Sincerely,



Eric W. Wilmarth  
City Manager

# Memorandum

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**To:** Mayor A. R. (Rick) Roberts, III  
**CC:** Each Member of Council  
**From:** City Manager  
**Date:** 4/12/2016  
**Re:** FY 2017 General Fund Operating Budget

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The proposed operating budget for the general fund for the period beginning 1 July 2016 and ending on 30 June 2016 is submitted for your review with the following comments.

The operating budget shows a substantial decline in projected revenues and expenses because the initial budget proposal last year included proceeds and expenditures for the special fire tax district. That budget was amended last year to establish a separate budget for the fire tax district as required by State Law.

We are projecting a total revenue of \$816,860.

## **SIGNIFICANT CHANGES TO GENERAL FUND BUDGET:**

As of July 1<sup>st</sup>, 2016 we are proposing that 100% of street light costs be included in the Utilities budget as street lights are in fact a utility and considered a qualifying City Service. The general fund dollars previously allocated for street light payments have been placed against the contingency line of the budget and may be used from time to time for special projects as approved by council.

When comparing the budget between this year and previous years you will notice a fluctuation in costs amongst departments. Some departments rising in costs while others show reduction. Our plan has grown to the point where premiums are now assigned as a group so the City pays an equal premium for every insured member. In previous years the premium was based on an individual's age, sex, and the health census. Now the premium is the same regardless of age, sex or medical conditions. Over all our healthcare costs of increased when compared to the previous year, however we are now insuring more individuals and we are paying less than the quoted renewal costs under the old plan.

## **NOTABLE CHANGES BY LINE:**

### **REVENUE:**

**Property Taxes:** We require the collection of \$320,000 in property tax revenue in order to present a balanced budget. With real growth experienced in the digest over the preceding 18 months, it is possible this amount could be generated without a tax increase. However, until the digest is received and reviewed we will not be able to establish a millage rate to satisfy the \$320,000 demand. The

proposed budget for the police department alone requires \$308,000 or 96% of the property taxes collected.

**Motor Vehicle and Title Ad Valorem Tax:** We will see a continued decrease in these lines moving forward as the “birthday tax” continues to decline in favor the of Title Tax which is also decline based on a reduction in the percentage distributed to local governments by the State. This was a fear of local governments when this tax change first was established. Decline this year is anticipated at \$7,500.

**Franchise Fees:** Given the amount of real growth we anticipate an overall increase in franchise tax collection of almost \$6,250. The bulk of this increase will be from electrical franchise fees. We are however anticipating a decline in the areas of telephone and cable television as customers appear to be choosing alternative measures such as cellular service and satellite television.

**Alcoholic Beverage Excise Tax:** An increase of \$6,000 is anticipated as the number of license holders and population increases

**Building Permits and Inspections:** We are estimating an increase of \$12,000 over the previous budget estimates. Given current development and sales rates we anticipate the complete build out next budget year of Heritage Woods, Sage Hill and Mountain Brooke phase 2. We are also expecting a residential development on Northridge Road and Old Canton Road with a possible expansion of Sage Hill. Additionally we anticipate at least one mixed use development downtown which should generate these fees.

**Municipal Court Fines:** We anticipate a decline of \$5,000 in Municipal Court Fines. This is an extremely difficult line to budget accurately. The function of the police department and court is not to generate revenue so obviously quota's or contacts are not dictated. The department writes an average of 3 warnings for each citation written. Historically the court imposes actual fines at an average of 50% of what is listed in the court fine schedule. Additionally, defendants in municipal court can opt to take their case to State Court and any associated fine revenue with it. As such, the projected budget number of \$40,000 has no solid basis in fact or history, it is simply a projection.

#### **EXPENSES:**

**Administrative Expenses:** Shows an increase of \$16,250 that is can be attributed to the increase in the contingency expense line which is now set at \$31,844.

**Building Expenses:** We see an increase of almost \$9,000 in this line, of which \$5,000 is mowing expenses on the City Hall grounds that was previously recorded under parks maintenance.

**Police Department:** Anticipates an increase of \$22,865. This increase is due to the addition of one officer last budget cycle. Some reductions have been made in the department, including the drastic reduction of overtime to help offset some of the cost, but still leaving \$22,865 to be funded.

**Parks and Recreation:** Will see an increase of \$8,000. \$5,000 of this increase is dedicated to the Botanical Gardens Project under way on the grounds of City Hall. The remaining \$3,000 is for the increased cost of mowing and maintaining City Parks, Ball Fields and passive areas (Gateway Sign, Flagpole area downtown etc. etc.).

**Planning and Zoning:** Will increase \$6,000 as this is the required Ball Ground obligation to the Cherokee County Office of Economic Development to assist with payroll and for the update and maintenance of the economic and census data maintained on behalf of the City.

#### AREAS OF CONCERN AND SOLUTIONS:

**Building Permits** revenue has become a substantial portion of this budget. Operationally we should not depend on proceeds from building permits to fund ongoing City operations, as this would leave us at a disadvantage during periods of low building activity. This year we have been able to fund the contingency line at just over 50% of building permit revenue, which is a significant start in achieving this offset. As growth produces enough revenue thru taxes, franchise and other fees, to completely offset the building permit revenue line, it would then be time to consider moving roads and grounds maintenance personnel to an expense of the general operating fund rather than the water utility. Should a substantial drop in building occur prior to achieving those revenues, the first alternative to consider would be to eliminate the various mowing contracts held by the City and bring that service in house with existing personnel. Although with limited staff we would not be able to maintain the same manicured appearance in our parks – it would be a short term solution.

**Municipal Court Operations** Although it is not the intent of a Municipal Court to make money we do see a trend of court costs increasing and court fines decreasing, even with staff increasing in the police department. This is an area we will continue to evaluate over the next several budget cycles, and if the trend continues we may decide it is more beneficial to have all citations written directed to State Court and simply hold a quarterly municipal court for code violations only.

**City of Ball Ground, Georgia  
For Fiscal Year Ending June 30, 2017  
Proposed Operating Budget  
General Fund - Revenue**

Chart Number	Item Description	FY-17		FY-16		FY-15		12/31/15 YTD	
		Proposed	Budget	Actual	Actual	Actual	Actual	Actual	Actual
1 100-00000-00-301610	Business and Occupation Tax	\$ 12,500	\$ 10,000	\$ 13,260	\$ 2,199				
2 100-00000-00-311100	Property Taxes	\$ 320,000	\$ 300,000	\$ 281,465	\$ 292,698				
3 100-00000-00-311200	Prior Year Property Tax Collections	\$ 500	\$ 2,000						
4 100-00000-00-311310	Motor Vehicle Tax	\$ 10,000	\$ 14,000	\$ 12,829	\$ 6,206				
5 100-00000-00-311315	Title Ad Valorem Tax Distribution	\$ 65,000	\$ 68,500	\$ 67,033	\$ 35,292				
6 100-00000-00-311320	Mobile Home Tax	\$ 110	\$ 35	\$ 117	\$ 114				
7 100-00000-00-311350	Railroad Equipment Car Taxes	\$ 300	\$ 270	\$ 341	\$ 341				
8 100-00000-00-311600	Real Estate Transfer and Intangible	\$ 9,000	\$ 6,000	\$ 6,382	\$ 4,642				
9 100-00000-00-311710	Franchise Taxes Electrical	\$ 72,000	\$ 66,000	\$ 64,588					
10 100-00000-00-311730	Franchise Taxes Natural Gas	\$ 16,000	\$ 15,000	\$ 26,534	\$ 8,371				
11 100-00000-00-311750	Franchise Taxes Cable TV	\$ 4,250	\$ 4,500	\$ 4,721	\$ 495				
12 100-00000-00-311760	Franchise Taxes Telephone	\$ 3,000	\$ 3,500	\$ 3,674	\$ 489				
13 100-00000-00-314200	Alcoholic Beverage Excise Tax	\$ 46,000	\$ 40,000	\$ 41,764	\$ 23,652				
14 100-00000-00-314201	3% By the Drink Alcoholic Beverage	\$ 1,500	\$ -	\$ 525					
15 100-00000-00-316200	Insurance Premium Tax	\$ 85,000	\$ 80,000	\$ 77,342	\$ 82,628				
16 100-00000-00-316201	Municipal License Fee / Insurance Co	\$ 7,500	\$ 7,500	\$ 7,562	\$ 2,393				
17 100-00000-00-316300	Financial Institution Tax	\$ 4,000	\$ 4,000	\$ 4,175					
18 100-00000-00-319000	Penalties and Interest on Del Tax	\$ 1,000	\$ 2,500	\$ 1,482	\$ 1,629				
19 100-00000-00-321100	License/Permits Alcohol	\$ 12,000	\$ 10,000	\$ 12,650	\$ 9,325				

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget**  
**General Fund - Revenue**

Chart Number	Item Description	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
		\$ 816,860	\$ 770,295	\$ 867,169	\$ 540,848
20 100-0000-00-322110	Building Permits and Inspections	\$ 62,000	\$ 50,000	\$ 74,164	\$ 38,806
21 100-0000-00-322120	Zoning and Land Use Fees	\$ 100	\$ 200	\$ -	\$ -
22 100-0000-00-322140	Sign Permit Fee	\$ 100	\$ 150	\$ 240	\$ 20
23 100-0000-00-341900	Community Center Revenue	\$ 8,000	\$ 8,000	\$ 8,100	\$ 4,700
24 100-0000-00-342120	Accident Reports	\$ 30	\$ 20	\$ 105	\$ 45
25 100-0000-00-347200	Parks Usage Fees	\$ 3,500	\$ 3,000	\$ 4,654	\$ 1,345
26 100-0000-00-347240	Gymnasium Usage Fees	\$ 14,000	\$ 12,000	\$ 13,075	\$ 2,025
27 100-0000-00-349300	Bad Check Fees	\$ 60	\$ 60	\$ -	\$ -
28 100-0000-00-351170	Municipal Court Fines	\$ 40,000	\$ 45,000	\$ 38,981	\$ 15,554
29 100-0000-00-351171	Incident Reports	\$ 10	\$ 10	\$ -	\$ -
30 100-0000-00-351180	Municipal Court Fees	\$ 500	\$ 1,000	\$ 1,779	\$ 45
31 100-0000-00-361000	Interest Income	\$ 100	\$ 200	\$ 703	\$ 229
32 100-0000-00-361600	Interest Income - Stream Crossing	\$ -	\$ 50	\$ 338	\$ 169
33 100-0000-00-381100	Rental Income Old City Hall	\$ 1,800	\$ 1,800	\$ 1,800	\$ 900
34 100-0000-00-381200	Rental Property Utility Reimbursements	\$ 2,000	\$ 2,000	\$ 1,810	\$ 1,004
35 100-0000-00-389000	Other / Miscellaneous Revenue	\$ 5,000	\$ 3,000	\$ 95,501	\$ 5,007
36	Debt Payments Received from SPLOST	\$ 10,000	\$ 10,000	\$ -	\$ -
<b>Total Projected Revenues</b>		<b>\$ 816,860</b>	<b>\$ 770,295</b>	<b>\$ 867,169</b>	<b>\$ 540,848</b>

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2016**  
**Proposed Operating Budget**  
**General Fund - Expenditures**

Chart Number	Item	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
<b>100-1110-10-Series</b>					
100-1110-10-512200	City Council Expense	\$ 200.00	\$ 200.00	\$ 147	\$ 61
100-1110-10-512700	FICA				
100-1110-10-512100	Workers Compensation	\$ 2,500.00	\$ 2,500.00	\$ 1,922	\$ 792
100-1110-10-521200	Professional Services				
100-1110-10-523100	Liability Insurance	\$ 5,500.00	\$ 5,500.00	\$ 4,624	\$ 2,528
100-1110-10-523500	Travel	\$ 4,500.00	\$ 4,000.00	\$ 2,292	\$ 22
100-1110-10-523700	Education and Training / Retreat	\$ 2,000.00	\$ 2,500.00	\$ 1,227	
100-1110-10-531100	Supplies/Materials	\$ 500.00	\$ 500.00	\$ 198	
100-1110-10-531150	Postage				
		<b>\$ 15,200</b>	<b>\$ 15,200</b>	<b>\$ 10,410</b>	<b>\$ 3,403</b>
<b>100-1130-10 Series</b>					
100-1130-10-511100	City Clerk Expense				
100-1130-10-512100	Salaries and Wages	\$52,020	\$52,020	\$50,693	\$26,000
100-1130-10-512200	Group Insurance	\$8,256	\$15,816	\$15,415	\$7,110
100-1130-10-512400	FICA	\$3,980	\$3,980	\$3,834	\$1,939
100-1130-10-512400	Retirement	\$2,081	\$1,020	\$495	\$508
100-1130-10-512700	Workers Compensation	\$600	\$400	\$155	\$134
100-1130-10-523500	Travel	\$5,000	\$4,000	\$1,954	\$584
100-1130-10-523600	Dues and Fees	\$300	\$300	\$312	\$270
100-1130-10-523700	Education and Training	\$2,000	\$1,000	\$1,183	\$325
		<b>\$ 74,236</b>	<b>\$ 78,536</b>	<b>\$ 74,041</b>	<b>\$ 36,870</b>
<b>100-1310-10 Series</b>					
100-1310-10-521100	Mayor Expenses				
100-1310-10-512100	Compensation	\$5,910	\$5,910	\$ 4,971	\$ 2,159
100-1310-10-512200	Group Insurance	\$7,500	\$7,500	\$ -	
100-1310-10-512400	FICA	\$500	\$500	\$ 417	\$ 156
100-1310-10-512700	Retirement	\$120	\$120	\$ 61	\$ 61
100-1310-10-523500	Workers Comp Ins	\$50	\$100	\$ -	
100-1310-10-523600	Travel	\$7,000	\$7,000	\$ 5,751	\$ 2,575
100-1310-10-523700	Dues and Fees	\$100	\$100	\$ 70	
	Education and Training	\$1,200	\$1,250	\$ 250	\$ 640
		<b>\$ 22,380</b>	<b>\$ 14,980</b>	<b>\$ 11,520</b>	<b>\$ 3,432</b>
<b>100-1320-10 Series</b>					
100-1320-10-511100	City Manager Expenses				
100-1320-10-512100	Salaries and Wages	\$17,401	\$17,401	\$ 17,407	\$ 8,772
100-1320-10-512200	Group Insurance	\$1,116	\$1,116	\$ 437	\$ 579
100-1320-10-512400	FICA	\$1,331	\$1,331	\$ 1,298	\$ 672
100-1320-10-512700	Retirement	\$522	\$522	\$ 177	\$ 185
100-1320-10-523500	Workers Compensation	\$600	\$400	\$ 120	\$ 132
100-1320-10-523600	Travel	\$3,000	\$3,000	\$ 3,373	\$ 290
100-1320-10-523700	Dues and Fees	\$200	\$200	\$ 20	\$ -
	Education and Training	\$1,000	\$1,000	\$ -	\$ -
		<b>\$ 25,171</b>	<b>\$ 24,971</b>	<b>\$ 22,832</b>	<b>\$ 10,630</b>
Expenses split between 3 funds					

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2016**

**Proposed Operating Budget**  
**General Fund - Expenditures**

Chart Number	Item	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
<b>100-1400-10 Series</b>	<b>Election Expenses</b>			\$0	\$0
100-1400-10-521100	Compensation		\$0	\$0	\$-
100-1400-10-523400	Printing & Binding		\$0	\$0	\$-
100-1400-10-531100	Supplies/Materials/Postage		\$0	\$0	\$-
100-1400-10-523300	Advertising	\$150	\$150	\$150	\$-
		<b>\$ 150</b>	<b>\$ 150</b>	<b>\$ 150</b>	<b>\$ 150</b>
<b>100-1500-10-Series</b>	<b>Administrative Expenses</b>				
100-1500-10-511100	Salaries and Wages	\$35,227	\$35,227	\$39,037	\$16,739
100-1500-10-512100	Group Insurance	\$9,732	\$9,732	\$-	\$470
100-1500-10-512200	FICA	\$2,695	\$2,695	\$2,961	\$1,290
100-1500-10-512400	Retirement	\$312	\$312	\$145	\$109
100-1500-10-512600	Unemployment	\$500	\$500	\$289	\$71
100-1500-10-512700	Workers Compensation	\$100	\$100	\$100	\$-
100-1500-10-521203	Professional Services (Attny)	\$15,000	\$16,000	\$18,295	\$4,650
100-1500-10-521220	Professional Services Taxes	\$2,500	\$2,500	\$2,296	\$-
100-1500-10-521230	Professional Svcs Payroll	\$2,900	\$2,000	\$2,096	\$1,418
100-1500-10-521300	Audit	\$10,500	\$10,500	\$9,500	\$9,500
100-1500-10-522320	Technical	\$4,000	\$4,500	\$3,771	\$2,040
100-1500-10-523001	Equipment Rental Copiers	\$4,800	\$5,500	\$4,485	\$2,279
100-1500-10-523300	Alcohol Pouring IDs	\$200	\$200	\$82	\$18
100-1500-10-523350	Advertising	\$2,500	\$2,500	\$2,240	\$889
100-1500-10-523400	Bank Charges	\$500	\$500	\$1,012	\$51
100-1500-10-523600	Printing & Binding	\$500	\$500	\$22	\$150
100-1500-10-523700	Dues and Fees	\$10,500	\$11,000	\$11,897	\$8,015
100-1500-10-523900	Education and Training	\$500	\$0	\$8,126	\$2,086
100-1500-10-523900	Other / Misc.	\$8,000	\$8,000	\$8,000	\$-
100-1500-10-531100	Partners in Education	\$1,000	\$1,000	\$4,500	\$411
100-1500-10-531150	Supplies / Materials	\$4,000	\$4,000	\$750	\$79
100-1500-10-531400	Postage	\$700	\$700	\$89	\$-
100-1500-10-542300	Books and Periodicals	\$250	\$250	\$0	\$-
100-1500-10-542400	Furniture and Fixtures	\$1,000	\$1,000	\$0	\$298
100-1500-10-542500	Computer Eq / Maint	\$5,000	\$5,000	\$5,144	\$149
100-1500-10-579000	City Events (Christmas)	\$3,000	\$3,000	\$2,000	\$1,850
100-1500-10-612000	Contingencies	\$31,844	\$31,844	\$15,244	\$4,651
	Operating Transfers			\$0	\$0
		<b>\$ 157,760</b>	<b>\$ 141,510</b>	<b>\$ 116,714</b>	<b>\$ 55,065</b>

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2016**  
**Proposed Operating Budget**

**General Fund - Expenditures**

Chart Number	Item	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
<b>100-1610-10 Series</b>					
100-1610-10-5221130	<b>Building Expenses</b>				
100-1610-10-5222200	Custodial Services	\$5,000	\$5,000	\$4,500	\$2,542
100-1610-10-523100	Repairs and Maintenance	\$11,000	\$4,000	\$8,546	\$1,143
100-1610-10-5232200	Insurance	\$5,800	\$6,000	\$6,276	\$2,409
100-1610-10-531100	Communications	\$5,500	\$4,500	\$4,341	\$2,686
100-1610-10-531220	Supplies	\$600	\$500	\$360	\$295
100-1610-10-531230	Natural Gas Old City Hall	\$1,000	\$1,000	\$850	\$273
100-1610-10-542300	Electricity	\$15,500	\$14,750	\$16,227	\$7,012
	Furniture and Fixtures	\$2,000	\$2,000	\$413	\$-
		<b>\$ 46,400</b>	<b>\$ 37,750</b>	<b>\$ 41,513</b>	<b>\$ 16,360</b>
<b>100-2650-80 Series</b>					
100-2650-80-523500	<b>Municipal Court</b>				
100-2650-80-523600	Travel	\$3,000	\$1,000	\$2,395	\$2,569
100-2650-80-523700	Dues / Fees	\$9,000	\$8,000	\$10,498	\$4,155
100-2650-80-531100	Education and Training	\$500	\$750	\$225	\$225
100-2650-80-531150	Supplies and Materials	\$500	\$300	\$295	\$-
	Postage	\$250	\$100	\$100	\$21
		<b>\$ 13,250</b>	<b>\$ 10,150</b>	<b>\$ 13,413</b>	<b>\$ 6,970</b>
<b>100-3223-20 Series</b>					
100-3223-20-511100	<b>Police Department</b>				
100-3223-20-512100	Salaries & Wages	\$191,128	\$175,591	\$160,445	\$91,702
100-3223-20-512200	Group Insurance	\$36,400	\$32,280	\$24,335	\$13,358
100-3223-20-512400	FICA	\$14,621	\$13,433	\$11,918	\$6,715
100-3223-20-512700	Retirement	\$5,998	\$3,216	\$800	\$789
100-3223-20-521200	Workers Compensation Ins	\$10,000	\$7,000	\$3,062	\$2,331
100-3223-20-522200	Professional Services	\$2,000	\$1,000	\$568	\$775
100-3223-20-523100	Repairs & Maintenance	\$8,000	\$8,000	\$7,368	\$7,513
100-3223-20-523200	Insurance (Liability)	\$6,200	\$5,800	\$4,177	\$2,716
100-3223-20-523300	Communications	\$8,000	\$5,000	\$2,762	\$4,066
100-3223-20-523400	Advertising	\$500	\$1,000	\$200	\$195
100-3223-20-523500	Printing & Binding	\$400	\$3,000	\$2,768	\$1,100
100-3223-20-523600	Travel	\$3,000	\$0	\$270	\$100
100-3223-20-523700	Dues and Fees	\$100	\$1,250	\$1,500	\$660
100-3223-20-523910	Education and Training	\$0	\$0	\$0	\$-
100-3223-20-531100	Jail Expense	\$0	\$0	\$0	\$41
100-3223-20-531150	Supplies and Materials	\$500	\$500	\$124	\$-
100-3223-20-531270	Postage	\$0	\$0	\$17	\$-
100-3223-20-531400	Gasoline	\$13,500	\$13,000	\$11,661	\$6,107
100-3223-20-531600	Books & Periodicals	\$500	\$500	\$56	\$114
100-3223-20-531700	Small Equipment/Tng Aids	\$3,500	\$5,000	\$6,972	\$1,909
100-3223-20-531710	Other Supplies	\$3,000	\$4,000	\$3,905	\$2,737
100-3223-20-542400	Investigations	\$0	\$0	\$0	\$-
	Computer Equipment	\$2,000	\$5,000	\$1,560	\$3,531
		<b>\$ 310,597</b>	<b>\$ 285,020</b>	<b>\$ 243,428</b>	<b>\$ 145,799</b>

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2016**

**Proposed Operating Budget**  
**General Fund - Expenditures**

Chart Number	Item	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
<b>100-4221-55 Series</b>	<b>Roads and Streets for GF</b>				
100-4221-55-511100	Salaries & Wages	\$0	\$0	\$0	\$0
100-4221-55-512100	Group Insurance	\$0	\$0	\$0	\$0
100-4221-55-512200	FICA	\$0	\$0	\$0	\$0
100-4221-55-512400	Retirement	\$0	\$0	\$0	\$0
100-4221-55-512700	Workers Compensation Ins	\$0	\$500	\$4,000	\$53,361
100-4221-55-522140	Grounds Maintenance	\$0	\$4,000	\$114,571	\$380
100-4221-55-522200	Paving	\$0	\$25,000	\$25,219	
100-4221-55-531230	Street Lights	\$0	\$29,000	\$193,151	\$380
		<b>\$ 12,300</b>	<b>\$ 12,700</b>	<b>\$ 15,580</b>	<b>\$ 9,293</b>
<b>100-5530-10 Series</b>	<b>Community Center Expense</b>				
100-5530-10-522130	Custodial Services	\$2,000	\$2,000	\$1,890	\$1,050
100-5530-10-522200	Repairs and Maintenance	\$4,000	\$5,000	\$8,291	\$4,781
100-5530-10-523100	Liability Insurance	\$800	\$700	\$1,046	\$253
100-5530-10-531100	Supplies and Materials	\$1,000	\$500	\$215	\$1,405
100-5530-10-531220	Natural Gas	\$2,000	\$2,000	\$1,930	\$745
100-5530-10-531230	Electricity	\$2,500	\$2,500	\$2,208	\$1,059
		<b>\$ 12,300</b>	<b>\$ 12,700</b>	<b>\$ 15,580</b>	<b>\$ 9,293</b>
<b>100-6220-10 Series</b>	<b>Parks and Recreation</b>				
100-6220-45-522140	Grounds Maintenance	\$51,000	\$48,000	\$2,470	\$30,442
100-6220-45-522200	Repairs and Maintenance	\$4,000	\$5,000	\$11,881	\$25,014
100-6220-45-523100	Liability Insurance	\$1,600	\$1,400	\$2,345	\$582
100-6220-45-523200	Communications	\$2,000	\$1,500	\$1,810	\$904
100-6220-45-531100	Supplies and Materials	\$5,000	\$5,000	\$7,485	\$1,612
100-6220-45-523851	Contract Field Prep	\$1,500	\$1,500	\$7,000	\$404
100-6220-45-531220	Natural Gas	\$6,000	\$6,000	\$13,744	\$6,426
100-6220-45-531230	Electricity	\$13,000	\$12,000		
	City Hall Botanical Garden	<b>\$ 89,100</b>	<b>\$ 81,400</b>	<b>\$ 41,994</b>	<b>\$ 65,384</b>
		<b>\$ 2,866</b>	<b>\$ 2,866</b>	<b>\$ 21,875</b>	<b>\$ -</b>
100-6240-10-572000	Tree City Expense				
		<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>
100-6500-10-572000	Library Supplement				

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2016**  
**Proposed Operating Budget**  
**General Fund - Expenditures**

Chart Number	Item	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
100-7220-30 Series	<b>Building Department Expense</b>				
100-7220-30-521200	Professional Services	\$2,500	\$500	\$ -	\$ 750
100-7350-40-531100	Supplies/Materials	\$1,500	\$500	\$ -	\$ 750
		<b>\$ 4,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 750</b>
100-7350-40 Series	<b>Planning and Zoning Dept</b>				
100-7350-40-511100	Salaries and Wages	\$9,000	\$9,000	\$ 8,750	\$ 4,375
100-7350-40-512100	Group Insurance				
100-7350-40-512200	FICA				
100-7350-40-512400	Retirement				
100-7350-40-512700	Workers Compensation Ins.	\$6,000	\$6,000	\$ -	
100-7350-40-521200	Professional Services	\$350	\$350	\$ -	\$ 1,000
100-7350-40-523300	Advertising				
100-7350-40-523700	Education and Training				
100-7350-40-531100	Supplies/Materials/Postage	\$500	\$300	\$ 2,400	\$ 943
100-7350-40-531232	Parking Lot Lease	\$6,000	\$24,400	\$ 11,150	\$ 10,820
		<b>\$ 21,850</b>	<b>\$ 15,650</b>	<b>\$ 6,318</b>	
100-7520-35 Series	<b>Main Street Program</b>				
100-7520-35-511100	Salaries and Wages	\$ -	\$ 2,000	\$ 251	\$ 963
100-7520-35-523300	Advertising	\$ -	\$ 4,000	\$ -	\$ 654
100-7520-35-523500	Travel	\$ -	\$ 600	\$ -	\$ 500
100-7520-35-523600	Dues and Fees	\$ -	\$ 2,000	\$ 1,000	\$ 1,360
100-7520-35-523700	Education and Training	\$ -	\$ 8,000	\$ 8,000	\$ 7,245
100-7520-35-542500	Special Events	\$ -	\$ 16,600	\$ 15,500	\$ 10,722
		<b>\$ 816,860</b>	<b>\$ 755,882</b>	<b>\$ 822,621</b>	<b>\$ 360,654</b>
<b>Total Expenditures</b>		<b>\$ 0</b>	<b>\$ 14,413</b>	<b>\$ 44,548</b>	<b>\$ 180,194</b>
<b>Revenues Over Expenditures</b>					

# Memorandum

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**To:** Mayor A. R. (Rick) Roberts, III

**CC:** Each Member of Council

**From:** City Manager

**Date:** 4/12/2016

**Re:** FY 2017 Fire District Tax Budget

---

The proposed operating budget for the Fire District Tax for the period beginning 1 July 2016 and ending on 30 June 2016 is submitted for your review.

The millage rate for the fire district tax is set initially each year by the Cherokee County Board of Commissioners.

Our agreement for fire services with Cherokee County requires the City of Ball Ground to pay the County the amount of the established millage rate when applied to our tax digest.

Historically we have simply adopted the same rate as adopted by the BOC, and that is the action recommended again for this year.

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget - Revenues**  
**Fire District Tax Budget**

Item Description	Account Number	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
District Fire Tax	270-00000-00-311191	\$ 180,000	\$ 173,000	\$ 170,000	\$ 87,996
District Fire Tax Motor Veh	270-00000-00-311192	\$ 2,300	\$ 2,000	\$ 1,800	\$ 4,521
Fire Tax Interest	270-00000-00-319901	\$ 500		\$ 425	
<b>Total Projected Revenue</b>		<b>\$ 182,800</b>	<b>\$ 175,000</b>	<b>\$ 171,800</b>	<b>\$ 92,942</b>

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget - Expenditures**  
**Storm Water Utility**

Item Description	Account Number		FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
Fire Protection Services	270-3570-31-521202		\$ 182,800	\$ 175,000	\$ 171,800	\$ 92,942
<b>Total Projected Expenses</b>			<b>\$ 182,800</b>	<b>\$ 175,000</b>	<b>\$ 171,800</b>	<b>\$ 92,942</b>
Revenues over Expenditures			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Memorandum

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**To:** Mayor A. R. (Rick) Roberts, III  
**CC:** Each Member of Council  
**From:** City Manager  
**Date:** 4/12/2016  
**Re:** FY 2017 Special Local Option Sales Tax (SPLOST)

---

The proposed operating budget for the SPLOST Fund for the period beginning 1 July 2016 and ending on 30 June 2016 is submitted for your review with the following comments.

We are projecting a total revenue of \$422,020.

It should be noted that the SPLOST debt to General Fund continues to grow because of the significant capital projects the City has undertaken that SPLOST has been unable to fund. These items include property acquisition for parks (Gateway and Calvin Farmer). Additionally the general operating fund also funded \$50,000 of the initial fire station payment. At present the SPLOST fund owes the General Fund in excess of \$150,000.

Significant budget changes over previous years include:

**REVENUE:**

**SPLOST Revenue:** We anticipate our average monthly sales tax allocation to increase from \$30,000 to \$33,500 for a total collection of \$402,000. This is due to an improved economy and a substantial increase of retail sales over the past year in Cherokee County.

**State Grant Receipts:** Our annual allocation of LMIG funds from Georgia DOT are expected to increase by \$1,500 due to an increase of 1.2 miles in center line road miles and a population increase of almost 200 residents. The LMIG distribution is based entirely center line road miles and population.

**EXPENSES:**

**City Hall:** We anticipate a reduction of \$8,000 in debt service on the City Hall building do to a refinance with a substantial reduction in interest rate.

**Public Safety:** Projects an increase of \$6,000 enabling the department to order a new patrol car with lease payments to begin in October 2016. This will bring the total number of vehicles in the lease pool to 3. The next vehicle replacement will be scheduled to take place in January of 2018 when the 2014 Dodge Charger lease will be satisfied.

**Roads/Streets/Sidewalks:** An increase of \$6,000 is estimated for substantial deep patching in preparation for FY-18 resurfacing.

**Roads and Streets Capital:** A substantial reduction of \$45,000 is projected in this line as the funds were required for allocation to the new Fire Station.

**Small Equipment:** A reduction of \$7,000 from the previous budget cycle. \$4,300 in this line will go to fund lease payments on road maintenance equipment, leaving \$3,700 for small equipment purchases. Equipment scheduled for purchase will be concrete saws and portable concrete mixers to enable in house deep patching on small areas.

**Valley Streetscapes Match:** A reduction of \$5,000 is anticipated in this area. However; it should be noted, that as long as the project is within budget, all expenses incurred by the City during FY-17 will ultimately be reimbursed as we have already met our mandated grant match requirements. However; GDOT does not begin reimbursements until projects are physically under way.

**Fire Station Payment to Cherokee County:** This is our final payment of \$100,000 due to Cherokee County. It is required to be paid at the point of "Substantial Completion" of the project which is anticipated in February 2017.

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget - Revenues**  
**SPLOST**

Item Description	Account Number	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
SPLOST Revenue	328-0000-00-313200	\$ 402,000	\$ 360,000	\$ 379,340	\$ 193,689
State Grant Receipts	328-0000-00-334000	\$ 20,000	\$ 18,500	\$ 17,952	\$ 19,278
Interest Revenue from Investments	328-0000-00-361000	\$ 20	\$ 20	\$ 235	\$ 126
Reserve fund rollforward		\$ -			
Misc	328-0000-00-380000				
<b>Total Projected Revenue</b>		<b>\$ 422,020</b>	<b>\$ 378,520</b>	<b>\$ 397,527</b>	<b>\$ 213,093</b>

**City of Ball Ground, Georgia  
For Fiscal Year Ending June 30, 2016  
Proposed Operating Budget - Expenditures**

			FY-16 Proposed	FY-15 Budget	FY-14 Actual	12/31/14 YTD Actual
Item Description	Account Number					
Program Salaries	328-1500-10-511100	\$ 17,401	\$ 17,144	\$ 25,463	\$ 8,772	
Group Insurance	328-1500-10-512100	\$ 1,116	\$ 1,073	\$ 364	\$ 579	
FICA	328-1500-10-512200	\$ 1,331	\$ 1,312	\$ 1,951	\$ 672	
Retirement	328-1500-10-512400	\$ 696	\$ 343	\$ 750	\$ 186	
Workers Comp	328-1500-10-512700	\$ 50	\$ 100	\$ 97		
Professional Services / Audit	328-1500-10-521230	\$ -	\$ -	\$ 300	\$ -	
Bank Charges	328-1500-10-523350	\$ -	\$ -	\$ 110,268	\$ 110,269	\$ 55,134
City Hall	328-1610-10-581206	\$ 102,000	\$ 31,000	\$ 25,000	\$ 35,561	\$ 8,670
Public Safety	328-3223-20-581207	\$ 26,000	\$ 20,000	\$ 17,665	\$ 32,252	
Roads / Streets / Sidewalks Small Repairs	328-4221-55-522200	\$ 30,000	\$ 75,000	\$ 39,720	\$ 19,518	
Roads and Streets Capital	328-4221-55-522205	\$ 8,000	\$ 15,000	\$ 12,150	\$ 15,853	
Small Equipment	328-4221-55-531600	\$ 30,000	\$ 35,000	\$ 20,410	\$ 5,850	
Valley Streetscapes Grant Match	328-4221-55-541214	\$ 55,000	\$ 57,564	\$ 57,653	\$ 28,782	
Valley Street Extension	328-6220-45-522200	\$ 5,000	\$ 10,000	\$ 90,711	\$ 8,349	
Parks	328-6220-55-579000	\$ 14,425	\$ 1,916	\$ -	\$ 50,000	
Contingencies						
Fire Station Payment to Cherokee County		\$ 100,000	\$ 10,000	\$ -	\$ 50,000	
Total Projected Expenses		\$ 422,020	\$ 380,020	\$ 412,764	\$ 234,617	

# Memorandum

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**To:** Mayor A. R. (Rick) Roberts, III

**CC:** Each Member of Council

**From:** City Manager

**Date:** 4/12/2016

**Re:** FY 2017 Water and Sewer Fund

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The proposed operating budget for the Water and Sewer Fund for the period beginning 1 July 2016 and ending on 30 June 2016 is submitted for your review with the following comments.

We are projecting a total revenue of \$955,090.

We are asking for 3 increases in this years budget. We are propose to implement a \$3.50 per month street light fee for all water accounts inside the City Limits. Secondly we are proposing to increase the water capacity fee from \$1,500 per Residential Equivalent Unit (REU) to \$1,750 per REU. Additionally we propose to increase the Sewer Capacity fee from \$4,000 per REU to \$4,500 per REU.

Significant budget changes over previous years include:

**REVENUE:**

**Water Charges for Sale of Water:** We anticipate an increase of \$18,000 in water sales based on an increased customer base.

**Sewer Service Fees:** We anticipate an increase of \$10,000 in fees for sewer service based on an increased customer base.

**Street Light Fees:** This budget proposes the addition of a \$3.50 fee for street lights to be added to each water account inside the City Limits. This is the same rate charged in Cherokee County for street lights. This propose fee would generate \$30,240. Street light costs are estimated at \$60,000.

**EXPENSES:**

**Grounds Maintenance:** We anticipate a reduction of \$16,000 in grounds maintenance due to the ability to now perform most of these tasks in house. \$4,000 remains in this line for bush hogging of sewer rights of way in difficult to reach areas.

**Sewerage Collection and Disposal:** We anticipate an increase of \$19,000 in this line as growth increases and hopefully storm water infiltration decreases.

**Water Administration:** An increase in this line of \$30,000 due to the addition of a staff member hired in FY-16.

**Water Purchases:** This line will increase by an estimated \$5,000. Although we will have a slight reduction in communications, we are estimated purchased water in the amount of \$10,000, which is an increase of \$6,000 over previous years. We are scheduled to replace the lining of our elevated water tank in September 2016. At this point we will need to pressurize the system with purchased water from Cherokee County Water and Sewer Authority.

**Areas of Concern:**

**The collection of water and sewer capacity fees** are a vital part of our revenue stream. It should be our goal over the next several years as the customer base grows, to hold expenses steady to the point where capacity fees are not necessary for standard system operations.

**Water and Sewer Capacity:** Our Capital Improvement Plan calls for the attempt of two more ground water wells during 2016. If our 5<sup>th</sup> and 6<sup>th</sup> attempts are not successful we must begin planning for long term capacity purchases from the Cherokee County Water and Sewer Authority. Concurrent with ground water planner, staff will not also begin a strategic plan for water purchase which will include the establishment of zones to be serviced by produced water and zones to be serviced by purchased water.

**City of Ball Ground, Georgia  
For Fiscal Year Ending June 30, 2017  
Proposed Operating Budget  
Water & Sewer Fund - Revenue**

Chart Number	Item	Proposed	FY-17	FY-16	FY-15	12/31/15 YTD
			Budget	Actual	Actual	
505-0000-00-3344000	State Government Grants	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	6,000
505-0000-00-344210	Water Charges from Sale of Water	\$ 390,000	\$ 372,000	\$ 358,953	\$ 185,442	
505-0000-00-344220	Meter Purchases	\$ 75,000	\$ 75,000	\$ 60,300	\$ 35,550	
505-0000-00-344225	Sewer Capacity Charges (Taps)	\$ 140,000	\$ 140,000	\$ 95,288	\$ 40,000	
505-0000-00-344230	Late Charges Water	\$ 10,500	\$ 10,500	\$ 10,319	\$ 5,050	
505-0000-00-344231	Late Charges Sewer	\$ 7,000	\$ 7,000	\$ 7,252	\$ 3,579	
505-0000-00-344235	Service Fees	\$ 15,000	\$ 15,000	\$ 14,735	\$ 7,030	
505-0000-00-344255	Sewer Service Fees	\$ 280,000	\$ 270,000	\$ 243,342	\$ 130,215	
505-0000-00-344260	Brush and Debris Removal					
505-0000-00-349300	Bad Check Fees	\$ 250	\$ 250	\$ 346	\$ 215	
505-0000-00-349303	Street Light Fees	\$ 30,240				
505-0000-00-361000	Interest Earned	\$ 100	\$ 100	\$ 169	\$ 110	
505-0000-00-380000	Miscellaneous Income	\$ 1,000	\$ 1,000	\$ 19,923		
505-0000-00-391200	Operating Transfer- Sanitation Fund	\$ -				
505-0000-00-391201	Operating Transfer- SPLOST	\$ -				
505-0000-00-392110	Sale of assets - equipment	\$ -	\$ -			
	Total Projected Revenue	\$ 955,090	\$ 896,850	\$ 816,627	\$ 407,191	

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget**  
**Water & Sewer Fund - Expenditures**

Chart Number	Item	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
<i>General Administration</i> 505-1500-10-523350	Bank Charges	\$ 150	\$ 1,000	\$ 3,736	\$ 76
<i>Road &amp; Streets</i> 505-4221-55-522140	Grounds Maintenance	\$ 4,000	\$ 20,000	\$ 16,480	\$ 996
<i>Waste Water</i> 505-4300-75-521330	Contract Services - Sewer	\$ 14,000	\$ 4,000	\$ 16,134	\$ 19,384
<i>Sewage Collection &amp; Disposal</i> 505-4331-75-521310 505-4331-75-521320 505-4331-75-531100 505-4331-75-542100	Wheeling fees CCWSA Treatment fees City of Canton Supplies and Materials Equipment	\$ 14,000 \$ 125,000 <hr/> \$ 139,000	\$ 10,000 \$ 105,000 <hr/> \$ 115,000	\$ 12,903 \$ 128,302 <hr/> \$ 141,205	\$ 6,534 \$ 67,145 <hr/> \$ 73,679
<i>Water Administration</i> 505-4410-65-511100 505-4410-65-512100 505-4410-65-512200 505-4410-65-512400 505-4410-65-512600 505-4410-65-512700 505-4410-65-521200 505-4410-65-521230 505-4410-65-523100 505-4410-65-523300 505-4410-65-523500 505-4410-65-523600 505-4410-65-523700 505-4410-65-523900 505-4410-65-531100 505-4410-65-531150 505-4410-65-531270 505-4410-65-531600 505-4410-65-542400 505-4410-65-561000 505-4410-65-574000 505-4410-65-579000 505-4410-65-582000 505-4410-65-582002 505-4410-65-61100 505-4410-65-612003	Salaries Group Insurance FICA Retirement Unemployment Taxes Workers Compensation Ins Engineering and Legal Sys Audit Services Liability Insurance Advertising Travel Dues and Fees Education & Training Misc Supplies, Materials Postage Fuel Small Equipment Purchases Computer Expenses Depreciation Bad Debt Expense Contingencies Interest Expenses GEFA Sewer System Debt Service - USDA Operating Transfers Transfer to Sanitation	\$ 209,059 \$ 35,902 \$ 15,835 \$ 5,684 \$ - \$ 8,000 \$ 5,000 \$ 13,500 \$ 10,000 \$ 2,500 \$ 4,000 \$ 5,000 \$ 1,500 \$ 500 \$ 6,000 \$ 7,000 \$ 12,500 \$ 6,000 \$ 3,000 \$ 259,622 \$ 4,828 \$ 48,842 \$ - \$ 64,272	\$ 187,816 \$ 29,417 \$ 14,027 \$ 1,945 \$ - \$ 9,600 \$ 5,000 \$ 11,000 \$ 10,000 \$ 500 \$ 4,000 \$ 5,000 \$ 1,500 \$ 500 \$ 6,000 \$ 7,000 \$ 12,500 \$ 10,000 \$ 3,000 \$ 259,622 \$ 166,322 \$ 16,756 \$ 12,146 \$ 780 \$ - \$ 8,150 \$ 2,787 \$ 22,600 \$ 11,893 \$ 150 \$ 2,962 \$ 4,667 \$ 1,500 \$ 500 \$ 6,000 \$ 7,000 \$ 12,500 \$ 10,000 \$ 3,000 \$ 259,622 \$ 104,598 \$ 13,054 \$ 7,905 \$ 1,045 \$ - \$ 1,507 \$ 2,787 \$ 2,500 \$ 3,834 \$ 2,100 \$ 2,692 \$ 842 \$ 25 \$ 548 \$ 3,880 \$ 5,972 \$ 4,420 \$ - \$ 4,318 \$ 406 \$ - \$ 259,622 \$ 48,842 \$ - \$ 64,272	\$ 104,598 \$ 13,054 \$ 7,905 \$ 1,045 \$ - \$ 1,507 \$ 2,787 \$ 2,500 \$ 3,834 \$ 2,100 \$ 2,692 \$ 842 \$ 25 \$ 548 \$ 3,880 \$ 5,972 \$ 4,420 \$ - \$ 4,318 \$ 406 \$ - \$ 259,622 \$ 48,842 \$ - \$ 64,272	

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget**  
**Water & Sewer Fund - Expenditures**

Chart Number	Item	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
Water Purchases					
505-4420-70-523200	Communications	\$ 12,000	\$ 8,000	\$ 7,822	\$ 3,155
505-4420-70-531210	Water Purchases	\$ 10,000	\$ 4,000	\$ 4,105	\$ 3,228
		\$ 22,000	\$ 12,000	\$ 11,927	\$ 6,383
Water Treatment	Lab Fees	\$ 4,190	\$ 4,190	\$ 4,190	\$ 4,190
Water Distribution					
505-4440-70-521330	Contract Services Water Repair	\$ 8,000	\$ 10,000	\$ 22,250	\$ 4,975
505-4440-70-522200	Tank Maintenance	\$ 24,000	\$ 24,000	\$ 19,137	\$ 20,253
505-4440-70-522210	Vehicle and Equipment Maintenance	\$ 10,000	\$ 7,000	\$ 11,834	\$ 4,499
505-4440-70-531100	Supplies and Materials	\$ 40,000	\$ 30,000	\$ 37,343	\$ 16,537
505-4440-70-531150	Water Samples Postage	\$ 600	\$ 500	\$ 598	\$ 135
505-4440-70-531200	Chemicals	\$ 3,000	\$ 3,000	\$ 1,443	\$ 1,476
505-4440-70-531230	Natural Gas Expenses	\$ 3,500	\$ 4,000	\$ 1,658	\$ 1,101
505-4440-70-531230	Electricity	\$ 35,000	\$ 35,000	\$ 34,689	\$ 20,297
505-4440-75-531230	Street Lights	\$ 60,000	\$ 35,000	\$ 32,503	\$ 29,821
505-4440-70-582205	Interest - 2015 Ford F-250	\$ 675	\$ 675	\$ 406	\$ 360
505-4440-70-582206	Interest - Harris Property BB&T	\$ 15,000	\$ 15,000	\$ 11,015	\$ 7,228
505-4440-75-612004	Contributed Capital	\$ -	\$ -	\$ -	\$ -
		\$ 199,775	\$ 164,175	\$ 172,926	\$ 106,682
Total Projected Expenditures		\$ 1,047,387	\$ 927,634	\$ 928,305	\$ 391,618
Revenues over/ <u>&lt;</u> under> Expenditures		\$ (92,297)	\$ (30,784)	\$ (111,678)	\$ 15,573
Other uses of Cash					
GEFA Principal		\$ (14,000)	\$ (14,000)	\$ (14,000)	\$ -
USDA Principal		\$ (22,163)	\$ (22,163)	\$ (22,163)	\$ (11,075)
Harris Property BB&T		\$ (11,020)	\$ (11,020)	\$ (11,020)	\$ (5,510)
Sewer Backup Principal		\$ -	\$ -	\$ -	\$ -
Truck Loan Principal		\$ (9,026)	\$ (9,026)	\$ -	\$ (4,513)
Due from/(to) General Fund		\$ -	\$ -	\$ -	\$ -
Depreciation		\$ 259,622	\$ 259,622	\$ 226,391	\$ -
Net Cash Flow		\$ 111,116	\$ 172,629	\$ 67,530	\$ (5,525)

# Memorandum

**To:** Mayor A. R. (Rick) Roberts, III

**CC:** Each Member of Council

**From:** City Manager

**Date:** 4/12/2016

**Re:** FY 2017 Sanitation Fund

---

The proposed operating budget for the Sanitation Fund for the period beginning 1 July 2016 and ending on 30 June 2016 is submitted for your review with the following comments.

We are projecting a total revenue of \$144,000.

At this time we are projecting revenues will exceed expenditures by \$9,500. Long term it is our goal that solid waste revenues will be able to fund street lights within the City. If street lights remain unchanged, and if our projections for this fund are accurate, the surplus dollars would fund almost two months of street lights, reducing the burden of this cost on the general fund and water/sewer fund.

Significant budget changes over previous years include:

**REVENUE:**

**Sanitation Charges:** We anticipate an increase of \$23,000 due to an increased customer base.

**EXPENSES:**

**Customer Service Salary:** We have projected an increase of \$7,000 in this area as we have moved a larger portion of the Customer Service Representatives Salary into this fund. The Sanitation CSR also serves as the primate Water/Sewer CSR and the Main Street Director.

**Contract Services:** We anticipate an increase of \$20,000 in this line due to the increase costs associate with the increased customer base.

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget - Revenues**  
**Sanitation**

Item Description	Account Number	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
<b>Sanitation Charges</b>	540-0000-00-344210	\$ 140,000	\$ 117,000	\$ 116,414	\$ 64,324
<b>Late Charges</b>	540-0000-00-34210	\$ 4,000	\$ 3,000	\$ 3,609	\$ 1,950
<b>Total Projected Revenue</b>		<b>\$ 144,000</b>	<b>\$ 120,000</b>	<b>\$ 120,023</b>	<b>\$ 66,274</b>

**City of Ball Ground, Georgia**  
**For Fiscal Year Ending June 30, 2017**  
**Proposed Operating Budget - Expenditures**  
**Sanitation**

Item Description	Account Number	FY-17 Proposed	FY-16 Budget	FY-15 Actual	12/31/15 YTD Actual
Customer Service Salary Share	640-4300-75-511100	\$ 29,673	\$ 22,075	\$ 37,035	\$ 11,685
Audit	540-4300-75-521230	\$ -	\$ -	\$ -	\$ -
Contract Services	540-4300-75-521330	\$ 105,000	\$ 85,390	\$ 87,877	\$ 47,498
Bank Charges	540-4300-75-523350	\$ 9,327	\$ -	\$ -	\$ -
Contingencies	540-4300-75-579000	\$ 144,000	\$ 107,465	\$ 124,912	\$ 59,183
<b>Total Projected Expenses</b>		<b>\$ 0</b>	<b>\$ 12,535</b>	<b>\$ (4,889)</b>	<b>\$ 7,091</b>
Revenues over Expenditures					