City of Ball Ground

TEMPORARY USE/EVENT PERMIT Application

215 Valley Street, P.O. Box 285 – Ball Ground, GA 30107

Phone: 770-735-2123

STAFF USE ONLY	
Permit Number:	**Status:**

- Please ensure all spaces are filled out accurately before signing and returning this form.
- All documents required as part of the application package shall be submitted at the same time as the application.
- Non-conformance with the information provided on an approved application and permit may result in the revocation of the permit.

EVENT INFORMATION

Event Name: _____

Property Address: _____

Description of Temporary Use/Event: _____

_____

_____

_____

_____

_____

_____

Date(s) of Event: _____

Operation Days (circle each): M T W T F Sa Su

Event Hours : _____

QUESTIONNAIRE

Will there be amplified sound/music? If so, please describe: _____

_____

Method of waste disposal: _____

_____

Will there be lighting provided in addition to what exists at present? If so, please describe:

_____

_____

Will any streets require closure? If so, please describe: _____

_____

Do you intend to sell/serve alcohol? If so, please describe: _____

_____

OPERATOR/PRIMARY CONTACT INFORMATION

Business/Organization: _____

Point of Contact (First and Last Name; Printed): _____

Phone: _____

Email: _____

Signature: _____

Date: _____

SUPPORTING DOCUMENTS REQUIRED FOR SUBMISSION:

- Please include the following:
  - A complete permit application
  - Driver's License
  - Business License
  - Certificate of Liability Insurance
  - Payment of all fees
  - A site plan including, but not limited to:
    - Property boundaries
    - Parking
    - Public areas
    - Employee only areas
    - Structures
    - Storage areas
    - Trash/debris locations
    - Customer loading areas, pick-up/drop-off areas
    - Restroom areas
    - Lighting
    - Loud noise emissions, including but not limited to generators, saws, etc.
    - Road closures