Mayor
A. R. Roberts, III

Council Members
John Byrd
Frank Homiller
Mickey O'Malley
Lee Prettyman
Andrenia Stoner

CITY OF BALL GROUND
www.cityofballground.com

City Manager
Eric Wilmarth

City Attorney
Darrell Caudill

City Clerk
Karen Jordan

We Roll Out the Red Carpet Not the Red Tape.™

April 15, 2020

Re: Submittal of the FY-2020/2021 City of Ball Ground Budgets

Mayor A. R. (Rick) Roberts, III
Post Office Box 285
Ball Ground, GA 30107

Dear Mayor Roberts:

Enclosed for your review and consideration are the proposed budgets for the City of Ball Ground General Operating Fund, Fire District Fund, SPLOST Fund, Water/Sewer Fund, Storm Water Utility Fund and the Solid Waste Fund.

Each budget is preceded by a memorandum that discusses the highlights and reasoning behind the various projections.

Budget totals are as follows:

Budget	Proposed 2021	Adopted 2020	Actual 2019	Increase/ Decrease	Percentage
General Fund	$1,276,010	$1,116,860	$1,067,441	$159,150	12.2%
Fire District Tax	$353,000	$297,250	$290,557	$55,750	15.8%
SPLOST	$534,100	$488,020	$530,431	$46,080	8.7%
Water/Sewer (Note 1)	$1,323,300	$1,461,050	$1,038,309	($137,750)	(10%)
Storm Water	$42,250	$48,250	0	($6,000)	(12.2%)
Solid Waste	$207,380	$178,000	$155,193	$29,380	14.4%
Total	$3,732,040	$3,589,430	$3,106,496	$119,110	3.8%

Note 1: The 2020 Water/Sewer Budget contained over $400,000 in water/sewer capacity charges associated with the Abbington Ridge Apartment Complex. The proposed budget has returned to a more normal level of capacity fee collection

Each fund will be discussed in more detail in the memorandum for the specific fund, however; several items that apply across the board to all funds are discussed below.

Zero Based Budgets:

Each year we review the needs and the wants of each department and attempt to develop a viable budget document that addresses needs and incorporates additional wanted items that benefit service delivery. We do not simply apply across the board increases or decreases to the departments. For example, this budget and the next budget contain $33,000 for payment to Cherokee County for our buy in to the 800 MHz radio system for public safety. Once the final payment is made we will see a reduction in annual funding for public safety in SPLOST as that need has been met. We attempt to fund needs as they arise, and reduce the budget appropriately when the needs are met.

Personnel Costs:

When reviewing salaries it is important to note that some personnel (PD, City Clerk) are pure to one fund, and their entire salaries show in one fund. Other employees are split between 2 and sometimes 3 funds. Personnel who have split salaries are (1) City Manager is split 20% General Fund, 30% SPLOST and 50% Water/Sewer. (2) Finance Director is split 80% water and 20% General. (3) Billing Clerk is split 80% sanitation and 20% water. Our Grounds Maintenance position is funded 30% Water and for the first time 70% General Fund.

The most significant increases in this budget deal with personnel costs. The 2020 COLA of 2.9% was applied to all positions except the City Manager where a factor of 2% was used instead of 2.9%.

Four positions were increased at a rate above COLA as local wage and hourly surveys showed these personnel to be substantially under compensated, or to compensate for new roles.

Capital Improvement Plan

During this budget cycle we have allocated funding in various areas towards the accomplishment of priority items on our Capital Improvement Plan.

1. Funds are included in the SPLOST budget to assist with the relocation of a 6" water main on A. W. Roberts Drive

2. Funds are allocated in General Fund in the building maintenance and computer lines to improve the meeting recording systems in Council Chambers.

3. Funds are allocated in the Storm Water Utility Budget for the mapping of storm water infrastructure and base line data for storm water.

4. Funds are allocated in this budget across the board to fund debt on previous capital projects in the CIP such as City Hall, Valley Street, Roberts Lake Acquisition, 800 MHz system etc.

Sincerely,

Eric W. Wilmarth
City Manager

Memorandum

To: Mayor A. R. (Rick) Roberts, III

CC: Each Member of Council

From: City Manager

Date: 4/15/2020

Re: FY 2021 General Fund Operating Budget

The proposed operating budget for the general fund for the period beginning 1 July 2020 and ending on 30 June 2021 is submitted for your review with the following comments.

We are projecting a total revenue of $1,272,010 an increase of 12% over the previous year.

This budget anticipates the increase of seven million dollars (at the 40% value) to the tax digest.

NOTABLE CHANGES BY LINE: (Any line with more than a $5,000 variance or a 50% variance from the previous budget, with the exception of personnel costs that have already been addressed).

REVENUE:

Property Taxes: We require the collection of $525,000 in property tax revenue in order to fund this budget.

Motor Vehicle Tax: We have increased this line from $7,000 to $20,000 based on receipts of $16,194 as of December 31st, 2019. Although this line will eventually cease to exist, it has declined at a much slower rate than initially anticipated.

Title and Ad Valorem Tax: We are projecting a decrease of $4,000 in this line as the State continues to alter the collection and distribution methods of this tax.

Electrical Franchise Fee: We are projecting an increase of $7,500 with the UAC plant fully operational, and based on most recent receipts.

Insurance Premium Tax: This funding is based on population. Given our current year collection of $109,557 we are confident that our projection of $114,000 will be realized.

Rental Revenue: This budget line item has been deleted and the building is programmed for sale rather than lease.

Debt Payments from SPLOST: With SPLOST owing the general fund in excess of $180,000 we intend to make the first installment of $50,000 during this fiscal year. These funds are what make up the bulk of the "contingency line" as they should be returned to reserve fund balance as opposed to being spent.

Management Fees/Other Funds: While other funds already contribute to salaries they do not contribute to the operation of the space in which they are contained. Beginning with this budget cycle, each of our other funds will begin making an annual payment to the general operating fund, making their contributions towards such expenses as office space, electricity, gas, etc. etc.,

EXPENSES:

Building Expenses: This line jumps from $42,000 to $57,036 with the bulk of this increase coming from the purchase of an electronic message board center for the front of City Hall, and for a new audio recording system in Council Chambers to provide clearer record of meetings.

Police Department: The police department jumps from $414,553 to $468,060 an increase of $53,000. The most significant part of this increase deals with personnel and benefits..

Roads and Streets for GF: This line jumps from $24,000 to $77,617 for several reasons. First, this fund will begin funding 70% of the cost of right of way maintenance personnel, with 30% still remaining in water. Also, the cost of street lights allocated to this line rises from $15,000 to $31,000 as the general fund begins to accept more of its rightful share of this expense item.

Parks and Recreation: Funding in this area increased from $103,200 to $122,500. Increased costs for Utilities, Maintenance and Roberts Lake Trail construction all contribute to this increase. It should be noted that 49% of this budget line ($60,000) is allocated to nothing but mowing.

Building Department: This line decreases by $6,000 as we prepare to change our source of professional services and outsource certain inspection activities.

Planning and Zoning: Will increase by $8,500 due mostly to include funding for our GIS mapping program.

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Revenue

	Chart Number	Item Description	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
1	100-0000-00-301610	Business and Occupation Tax	$ 22,000	$ 18,000	$ 19,916	$ 1,625
2	100-0000-00-311100	Property Taxes	$ 525,000	$ 500,000	$ 438,138	$ 469,586
3	100-0000-00-311201	Prior Year Property Tax Collections	$ 500	$ 500		
4	100-0000-00-311310	Motor Vehicle Tax	$ 20,000	$ 7,000	$ 8,255	$ 16,194
5	100-0000-00-311315	Title Ad Valorem Tax Distribution	$ 76,000	$ 80,000	$ 78,575	$ 38,203
6	100-0000-00-311320	Mobile Home Tax	$ 250	$ 300	$ 252	$ 70
7	100-0000-00-311350	Railroad Equipment Car Taxes	$ 600	$ 350	$ 639	$ 639
8	100-0000-00-311600	Real Estate Transfer and Intangible	$ 20,000	$ 14,000	$ 13,642	$ 9,487
9	100-0000-00-311710	Franchise Taxes Electrical	$ 107,500	$ 100,000	$ 101,403	
10	100-0000-00-311730	Franchise Taxes Natural Gas	$ 16,000	$ 13,000	$ 15,992	$ 8,075
11	100-0000-00-311750	Franchise Taxes Cable TV	$ 7,000	$ 5,000	$ 8,806	$ 3,286
12	100-0000-00-382001	Right of Way Agreement - Fiber	$ 11,000	$ 10,000	$ 10,449	
13	100-0000-00-311760	Franchise Taxes Telephone	$ 2,600	$ 2,000		$ 1,300
14	100-0000-00-314200	Alcoholic Beverage Excise Tax	$ 52,000	$ 50,000	$ 50,650	$ 27,732
15	100-0000-00-314201	3% By the Drink Alcoholic Beverage	$ 2,500	$ 2,000	$ 2,303	$ 2,325
16	100-0000-00-316200	Insurance Premium Tax	$ 114,000	$ 105,000	$ 102,996	$ 109,557
17	100-0000-00-316201	Municipal License Fee / Insurance Co	$ 9,000	$ 7,000	$ 9,125	$ 1,625
18	100-0000-00-316300	Financial Institution Tax	$ 5,000	$ 4,200	$ 5,169	
19	100-0000-00-319000	Penalties and Interest on Del Tax	$ 500	$ 500		

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Revenue

	Chart Number	Item Description	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
20	100-0000-00-321100	License/Permits Alcohol	$ 18,500	$ 16,000	$ 18,075	$ 3,250
21	100-0000-00-322110	Building Permits and Inspections	$ 71,500	$ 72,000	$ 40,125	$ 23,160
22	100-0000-00-322120	Zoning and Land Use Fees	$ 500	$ 750		
23	100-0000-00-322140	Sign Permit Fee	$ 500	$ 500	$ 40	$ 320
24	100-0000-00-341900	Community Center Revenue	$ 7,000	$ 7,000	$ 7,375	$ 5,100
25	100-0000-00-341910	Election Qualifying Fee		$ -		
26	100-0000-00-342120	Accident Reports	$ 150	$ 100	$ 210	$ 120
27	100-0000-00-347200	Parks Usage Fees	$ 3,000	$ 3,500	$ 4,130	$ 600
28	100-0000-00-347235	Park Pavilion Rentals	$ 700	$ 700	$ 1,015	$ 280
29	100-0000-00-347240	Gymnasium Usage Fees	$ 14,000	$ 10,000	$ 15,946	$ 5,308
30	100-0000-00-347300	Main Street Events Income	$ 2,000	$ 250	$ 180	$ 1,695
31	100-0000-00-349300	Bad Check Fees	$ 100	$ 100		$ 35
32	100-0000-00-351170	Municipal Court Fines	$ 70,000	$ 70,000	$ 83,407	$ 21,901
33	100-0000-00-351171	Incident Reports	$ 10	$ 10		
34	100-0000-00-351180	Municipal Court Fees	$ 100	$ 100	$ 45	
35	100-0000-00-361000	Interest Income	$ 1,000	$ 1,000	$ 3,694	$ 756
36	100-0000-00-361600	Interest Income - Stream Crossing				
37	100-0000-00-371053	Botanical Gardens Donations	$ 500	$ 1,000		$ 100
38	100-0000-00-381100	Rental Income Old City Hall	$ -	$ 10,000	$ 3,600	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Revenue

	Chart Number	Item Description	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
39	100-0000-00-389000	Other / Miscellaneous Revenue	$ 5,000	$ 5,000	$ 23,289	$ 85
40		Debt Payments Received from SPLOST	$ 50,000			
41		Management Fees/Other Funds	$ 40,000			
		Total Projected Revenues	**$ 1,276,010**	**$ 1,116,860**	**$ 1,067,441**	**$ 752,414**

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
100-1110-10-Series	**City Council Expense**					
100-1110-10-512200	FICA	$ 210.00	$ 200.00	$ 190	$ 104	
100-1110-10-512700	Workers Compensation					
100-1110-10-521100	Compensation	$ 3,000.00	$ 3,200.00	$ 2,488	$ 1,357	
100-1110-10-521200	Professional Services					
100-1110-10-523100	Liability Insurance	$ 4,250.00	$ 4,500.00	$ 3,749	$ 1,761	
100-1110-10-523500	Travel	$ 5,000.00	$ 4,500.00	$ 4,845	$ -	
100-1110-10-523700	Education and Training / Retreat	$ 3,500.00	$ 2,750.00	$ 3,649	$ 188	
100-1110-10-531100	Supplies/Materials	$ 500.00	$ 500.00			
100-1110-10-531150	Postage					
		$ 16,460	**$ 15,650**	**$ 14,921**	**$ 3,410**	
100-1130-10 Series	**City Clerk Expense**					
100-1130-10-511100	Salaries and Wages	$57,624	$56,000	$ 55,751	$ 28,712	
100-1130-10-512100	Group Insurance	$7,056	$11,256	$ 11,758	$ 6,332	
100-1130-10-512200	FICA	$4,408	$4,284	$ 4,095	$ 2,120	
100-1130-10-512401	Retirement	$5,307	$2,600	$ 2,435	$ 1,402	
100-1130-10-512700	Workers Compensation	$500	$550	$ 468	$ 107	
100-1130-10-523500	Travel	$5,000	$5,500	$ 4,615	$ 591	International Conference
100-1130-10-523600	Dues and Fees	$500	$500	$ 275	$ 170	
100-1130-10-523700	Education and Training	$1,500	$2,500	$ 1,025	$ 715	
		$ 81,895	**$ 83,190**	**$ 80,422**	**$ 40,149**	
100-1310-10 Series	**Mayor Expenses**					
100-1310-10-521100	Compensation	$6,000	$5,910	$ 3,986	$ 1,994	
100-1310-10-512100	Group Insurance	$11,600	$10,200	$ 10,148	$ 5,331	
100-1310-10-512200	FICA	$400	$500	$ 211	$ 154	
100-1310-10-512700	Workers Comp Ins					
100-1310-10-523500	Travel	$5,000	$5,500	$ 4,287	$ 1,450	
100-1310-10-523600	Dues and Fees	$200	$200	$ 86		
100-1310-10-523700	Education and Training	$2,000	$1,000	$ 2,110		
		$ 25,200	**$ 23,310**	**$ 20,828**	**$ 8,929**	
100-1320-10 Series	**City Manager Expenses**					
100-1320-10-511100	Salaries and Wages	$18,768	$18,400	$ 18,350	$ 9,343	
100-1320-10-512100	Group Insurance	$1,596	$1,356	$ 1,356	$ 737	
100-1320-10-512200	FICA	$1,436	$1,408	$ 1,416	$ 725	
100-1320-10-512401	Retirement	$1,729	$2,400	$ 2,148	$ 1,227	
100-1320-10-512700	Workers Compensation	$500	$550	$ 438	$ 96	
100-1320-10-523500	Travel	$3,000	$3,000	$ 3,535	$ 295	
100-1320-10-523600	Dues and Fees	$200	$200	$ 132		
100-1320-10-523700	Education and Training	$1,000	$1,000	$ 860		
		$ 28,229	**$ 28,314**	**$ 28,235**	**$ 12,423**	Expenses split between 3 funds

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
100-1400-10 Series	**Election Expenses**					
100-1400-10-521100	Compensation	$0	$0	$ 3,354		
100-1400-10-523400	Printing & Binding					
100-1400-10-531100	Supplies/Materials/Postage					
100-1400-10-521200	Provession Services Attorney			$ 60		
100-1400-10-523300	Advertising		$300	$ 654		
		$ -	$ 300	$ 4,068	$ -	
100-1500-10-Series	**Administrative Expenses**					
100-1500-10-511100	Salaries and Wages	$50,821	$49,744	$ 43,490	$ 22,725	
100-1500-10-512100	Group Insurance	$13,632	$13,332	$ 11,772	$ 6,396	
100-1500-10-512200	FICA	$3,888	$3,805	$ 3,258	$ 1,719	
100-1500-10-512400	Retirement	$4,651	$1,000	$ 726	$ 525	City Match and Admin Defined Benefit Plan
100-1500-10-512600	Unemployment	$600	$550	$ 544	$ 55	
100-1500-10-512700	Workers Compensation	$300	$300	$ -		
100-1500-10-521200	Professional Services (Attrny)	$14,000	$13,500	$ 12,805	$ 4,052	
100-1500-10-521203	Professional Services Taxes	$2,500	$2,500	$ 1,768		
100-1500-10-521204	Professional Services Engineer					
100-1500-10-521205	Professional Services Other	$3,000		$ 3,034		
100-1500-10-521220	Professional Svcs Payroll	$5,000	$3,250	$ 3,112	$ 1,330	Handbook
100-1500-10-521230	Audit	$15,000	$14,000	$ 15,000	$ 6,788	
100-1500-10-521300	Technical	$5,000	$4,500	$ 4,084	$ 1,918	
100-1500-10-522320	Equipment Rental Copiers	$5,000	$4,500	$ 4,622	$ 2,255	
100-1500-10-523001	Alcohol Pouring IDs	$250	$50	$ 130	$ 93	
100-1500-10-523300	Advertising	$4,000	$3,000	$ 5,154	$ 3,198	
100-1500-10-523350	Bank Charges	$250	$200	$ 182		
100-1500-10-523400	Printing & Binding	$250	$250	$ 8		
100-1500-10-523500	Travel	$2,500		$ 216	$ 198	Pers Conf
100-1500-10-523600	Dues and Fees	$12,500	$13,000	$ 11,729	$ 9,965	
100-1500-10-523700	Education and Training	$500	$1,000	$ 25		
100-1500-10-523900	Other / Misc.	$12,000	$10,000	$ 11,592	$ 11,190	
100-1500-10-523902	City Events (Christmas)	$5,000	$5,000	$ 2,315	$ 596	
100-1500-10-523903	Partners in Education	$1,000	$1,000	$ 219		
100-1500-10-531100	Supplies / Materials	$4,500	$4,000	$ 3,635	$ 260	
100-1500-10-531150	Postage	$600	$500	$ 514	$ 35	
100-1500-10-531400	Books and Periodicals	$250	$250		$ 150	
100-1500-10-542300	Furniture and Fixtures	$2,500	$2,500	$ 245		
100-1500-10-542400	Computer Eqp / Maint	$19,000	$20,000	$ 28,025	$ 9,809	Chambers, web, external drives
100-1500-10-579000	Contingencies	$61,971	$68,462			
100-1500-10-612000	Operating Transfers					
		$ 250,463	$ 240,193	$ 168,204	$ 83,257	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
100-1610-10 Series	**Building Expenses**					
100-1610-10-522130	Custodial Services	$6,500	$6,000	$ 6,020	$ 2,815	
100-1610-10-522200	Repairs and Maintenance	$6,000	$10,000	$ 8,575	$ 15,424	
100-1610-10-523100	Insurance	$6,400	$5,500	$ 6,128	$ 1,874	
100-1610-10-523200	Communications	$6,000	$4,000	$ 5,992	$ 2,078	
100-1610-10-531100	Supplies	$1,500	$1,000	$ 912	$ 198	
100-1610-10-531220	Natural Gas	$1,500		$ 928	$ 268	
100-1610-10-531230	Electricity	$15,000	$14,000	$ 14,531	$ 5,841	
100-1610-10-542300	Furniture and Fixtures	$14,136	$1,500	$ 188	$ -	(City Hall Sign, Council recording 4,000)
		$ 57,036	**$ 42,000**	**$ 43,274**	**$ 28,498**	
100-2650-80 Series	**Municipal Court**					
100-2650-80-523500	Travel	$2,500	$2,500	$ 544		
100-2650-80-523600	Dues / Fees	$13,000	$12,500	$ 13,530	$ 3,918	
100-2650-80-523700	Education and Training	$1,500	$1,500	$ 225		
100-2650-80-531100	Supplies and Materials	$1,000	$2,000	$ 241		
100-2650-80-531150	Postage	$500	$500			
		$ 18,500	**$ 19,000**	**$ 14,540**	**$ 3,918**	
100-3223-20 Series	**Police Department**					
100-3223-20-511100	Salaries & Wages	$267,364	$253,261	$ 226,771	$ 117,172	
100-3223-20-512100	Group Insurance	$62,968	$56,968	$ 45,434	$ 24,464	
100-3223-20-512200	FICA	$20,453	$19,374	$ 16,620	$ 8,371	
100-3223-20-512401	Retirement	$24,625	$10,000	$ 9,058	$ 5,607	
100-3223-20-512700	Workers Compensation Ins	$12,000	$12,000	$ 9,350	$ 2,168	
100-3223-20-521200	Professional Services	$4,000	$3,000	$ 4,942	$ 323	
100-3223-20-522200	Repairs & Maintenance	$10,000	$8,000	$ 11,291	$ 3,186	
100-3223-20-523100	Insurance (Liability)	$12,000	$9,000	$ 10,828	$ 4,669	
100-3223-20-523200	Communications	$6,000	$8,000	$ 4,890	$ 1,798	
100-3223-20-523300	Advertising	$1,500	$1,350	$ 1,312		
100-3223-20-523400	Printing & Binding	$500	$500	$ 122		
100-3223-20-523500	Travel	$4,000	$4,000	$ 1,319	$ 61	
100-3223-20-523600	Dues and Fees	$3,000	$3,000	$ 22		
100-3223-20-523700	Education and Training	$3,000	$3,000	$ 2,713	$ 420	
100-3223-20-523910	Jail Expense	$3,000	$1,000			
100-3223-20-531100	Supplies and Materials	$2,500	$500	$ 103	$ 49	
100-3223-20-531150	Postage	$150	$100			
100-3223-20-531270	Gasoline	$20,000	$17,500	$ 16,383	$ 7,857	
100-3223-20-531400	Books & Periodicals	$1,500	$500	$ 3,236	$ 199	
100-3223-20-531600	Small Equipment/Tng Aids	$2,500	$500		$ 824	
100-3223-20-531700	Other Supplies	$2,000	$500	$ 5,290	$ 2,407	
100-3223-20-531710	Investigations		$0			
100-3223-20-542400	Computer Equipment	$5,000	$2,500	$ 3,373	$ 1,381	
		$ 468,060	**$ 414,553**	**$ 373,057**	**$ 180,956**	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
100-4221-55 Series	**Roads and Streets for GF**				
100-4221-55-511100	Salaries & Wages	$23,108	$0		$ 450
100-4221-55-512100	Group Insurance	$8,862	$0		
100-4221-55-512200	FICA	$1,768	$0		$ 35
100-4221-55-512401	Retirement	$2,129			
100-4221-55-512700	Workers Compensation Ins	$750			
100-4221-55-522101	Storm Cleanup	$2,500	$2,500	$ **2,204**	$ 5,800
100-4221-55-522120	Snow Plowing (Non Gov)	$2,500	$2,500		
100-4221-55-522140	Grounds Maintenance	$5,000	$1,000	$ 1,849	$ 2,781
100-4221-55-522200	Paving (Repairs and Maint)	$0		$ 119	
100-4221-55-522205	Repairs & Maintenance Capital				$ 27,041
100-4221-55-531101	Supl / Mtrls Snow Removal		$3,000		
100-4221-55-531233	Street Lights	$31,000	$15,000	$ 78,940	$ 4,329
		$ 77,617	**$ 24,000**	**$ 80,908**	**$ 34,151**
100-4950-37-522200	**Cemetery Association**	**$ 3,000**	**$ 3,000**	**$ 3,000**	**$ 3,000**
100-5520-38-Series	**Senior Center Expense**				
100-5220-38-522130	Custodial Services	$ 2,000	$ 3,000	$ 1,200	$ 600
100-5520-38-522200	Repairs and Maintenance	$ 1,500	$ 1,500	$ 1,540	$ 540
100-5520-38-523100	Liability Insurance	$ 500	$ 1,250	$ 383	$ 131
100-5520-38-523200	Communications	$ 2,300	$ 2,000	$ 2,054	$ 1,003
100-5520-38-531100	Supplies and Materials	$ 2,500	$ 2,500		
100-5520-38-531220	Natural Gas	$ 2,000	$ 1,000	$ 1,431	$ 353
100-5520-38-531230	Electricity	$ 1,500	$ 1,750	$ 1,264	$ 823
100-5520-38-542300	Furniture & Fixtures	$ 2,000	$ 2,000	$ 28	
		$ 14,300	**$ 15,000**	**$ 7,900**	**$ 3,450**
100-5530-10 Series	**Community Center Expense**				
100-5530-10-522130	Custodial Services	$ 2,500	$ 3,000	$ 1,820	$ 750
100-5530-10-522200	Repairs and Maintenance	$ 3,000	$ 1,500	$ 2,798	$ 532
100-5530-10-523100	Liability Insurance	$ 1,250	$ 1,250	$ 1,011	$ 270
100-5530-10-531100	Supplies and Materials	$ 1,500	$ 2,000	$ 363	$ 128
100-5530-10-531220	Natural Gas	$ 2,500	$ 2,500	$ 2,247	$ 730
100-5530-10-531230	Electricity	$ 1,500	$ 1,000	$ 1,373	$ 648
100-4221-55-541400	Infrastructure - Capital Outlay	$ -	$ 1,750		
		$ 12,250	**$ 13,000**	**$ 9,612**	**$ 3,058**

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
100-6220-10 Series	**Parks and Recreation**					
100-6220-45-522140	Grounds Maintenance	$60,000	$60,000	$ 54,486	$ 28,500	
100-6220-45-522200	Repairs and Maintenance	$12,500	$8,500	$ 17,148	$ 6,450	
100-6220-45-522205	Repairs and Maint Capital	$0		$ 8,257		
100-6220-45-523100	Liability Insurance	$2,500	$2,500	$ 2,265	$ 648	
100-6220-45-523200	Communications	$2,500	$2,200	$ 2,378	$ 1,246	
100-6220-45-531100	Supplies and Materials	$9,000	$8,000	$ 8,863	$ 1,648	
100-6220-45-531220	Natural Gas	$10,000	$7,000	$ 9,363	$ 1,586	
100-6220-45-531230	Electricity	$15,000	$14,000	$ 14,227	$ 5,780	
100-6220-45-541203	Roberts lake Park Project	$10,000			$ 777	
100-6220-45-541217	City Hall Botanical Garden	$1,000	$1,000	$ 642	$ 7,253	
		$ 122,500	$ 103,200	$ 117,629	$ 53,888	
100-6240-10-572000	**Tree City Expense**	$3,500	$3,500	$ 691	$ 1,451	Required at $2 per capita
100-6500-10-572000	**Library Supplement**	$3,500	$3,500	$ 3,500	$ -	$2.00 per capita
100-7220-30 Series	**Building Department Expense**					
100-7220-30-521205	Professional Services Other	$20,000	$25,000			
100-7350-40-531100	Supplies/Materials	$1,500	$2,500	$ 43		
		$ 21,500	$ 27,500	$ 43	$ -	
100-7350-40 Series	**Planning and Zoning Dept**					
100-7350-40-511100	Salaries and Wages	$10,000	$10,000	$ 7,293	$ 4,834	
100-7350-40-512100	Group Insurance					
100-7350-40-512200	FICA					
100-7350-40-512700	Workers Compensation Ins.					
100-7350-40-521200	Professional Services Attorney	$3,000	$3,500	$ 6,222	$ 1,821	Prospector data with Development Authority
100-7350-40-521205	Professional Svcs Other	$20,000	$11,000	$ 28,714	$ 9,259	GIS
100-7350-40-523300	Advertising	$1,000	$1,000	$ 201		
100-7350-40-523700	Education and Training					
100-7350-40-531100	Supplies/Materials/Postage	$500	$500	$ 614		
100-7350-40-531150	Postage					
100-7350-40-531232	Parking Lot Lease	$10,000	$10,000	$ 9,116	$ 2,000	
		$ 44,500	$ 36,000	$ 52,160	$ 15,914	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
General Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
	Main Street Program				
100-7520-35-511100	Salaries and Wages				
100-7520-35-523300	Advertising	$ 3,500	$ 3,000	$ 3,851	$ 3,817
100-7520-35-523500	Travel	$ 2,000	$ 2,000	$ 751	$ 926
100-7520-35-523600	Dues and Fees	$ 1,000	$ 650	$ 1,075	$ 575
100-7520-35-523700	Education and Training	$ 1,000	$ 1,000	$ 800	$ 736
100-7520-35-523900	Contract Labor City Events	$ 20,000	$ 15,000	$ 23,529	$ 8,500
		$ 27,500	**$ 21,650**	**$ 30,006**	**$ 14,554**
Total Expenditures		**$ 1,276,010**	**$ 1,116,860**	**$ 1,012,092**	**$ 470,002**
Revenues Over Expenditures		**$0**	**$0**	**$55,350**	**$ 282,412**

Location	Number	Est Cost	Total
Old Canton Road	10	$1,100	$11,000
Grogran Street	8	$1,250	$10,000
Lantern Walk	8	$1,250	$10,000
Mountain Brooke	20	$1,100	$22,000
372 North	15	$1,100	$16,500
Valley Street	2	$1,000	$2,000
			$0
			$0
	63		$71,500

Memorandum

To: Mayor A. R. (Rick) Roberts, III

CC: Each Member of Council

From: City Manager

Date: 4/15/2020

Re: FY 2021 Fire District Tax Budget

The proposed operating budget for the Fire District Tax for the period beginning 1 July 2020 and ending on 30 June 2021 is submitted for your review.

The millage rate for the fire district tax is set initially each year by the Cherokee County Board of Commissioners.

Our agreement for fire services with Cherokee County requires the City of Ball Ground to pay the County the amount of the established millage rate when applied to our tax digest.

Historically we have simply adopted the same rate as adopted by the BOC, and that is the action recommended again for this year.

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Revenues
Fire District Tax Budget

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
District Fire Tax	270-0000-00-311191	$ 350,000	$ 295,000	$ 286,557	$ 326,127
District Fire Tax (Prev Yr)	270-0000-00-311194	$ 1,250	$ 500	$ 200	$ 61
District Fire Tax Motor Veh	270-0000-00-311192	$ 1,750	$ 1,750	$ 3,800	$ 975
Fire Tax Interest	270-0000-00-319901	$ -			$ -
Total Projected Revenue		$ 353,000	$ 297,250	$ 290,557	$ 327,163

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Expenditures
Fire District Tax Budget

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
Fire Protection Services	270-3570-31-521202	$ 351,750	$ 296,000	$ 286,557	$ 326,127
Fire Protection Services - PY	270-3570-31-521206	$ 1,250	$ 1,250	$ 4,000	$ 1,036
Total Projected Expenses		$ 353,000	$ 297,250	$ 290,557	$ 327,163
	Revenues over Expenditures	$ -	$ -	$ -	$ -

Memorandum

To: Mayor A. R. (Rick) Roberts, III

CC: Each Member of Council

From: City Manager

Date: 4/15/2020

Re: FY 2021 Special Local Option Sales Tax (SPLOST)

The proposed operating budget for the SPLOST Fund for the period beginning 1 July 2020 and ending on 30 June 2021 is submitted for your review with the following comments.

We are projecting a total revenue of $534,100.

SPLOST currently has a debt owed to the General Fund of approximately $180,000 for dollars advanced to SPOST for project completion.

Significant budget changes over previous years include:

REVENUE:

SPLOST Revenue: We are projected a continued increase in SPLOST collections with an annual estimate of $500,000. To meet this projection our monthly receipts will need to average $41,666. Our current average monthly receipts are running at approximately $44,000.

State Grant Receipts: We have budgeted for the receipt of $34,000 in grant receipts thru LMIG. However we should note that unless Cherokee County and the Cities of Canton, Holly Springs, Waleska and Woodstock reach a Service Deliver Strategy Agreement these funds could be withheld.

EXPENSES:

Public Safety: We are projecting an expense of $90,000 in SPLOST this year for public safety which represents an increase of $20,000 from the previous year. Equipment purchases being requested by the department include $7,000 for new radar units, $1,500 for a new Laser unit, $1,500 for stop sticks, $12,000 for a wireless video download system, $33,000 for the buy in to the County 800 MHz Radio System, $12,000 in continued debt service for the 2018 Ford Explorer and $14,000 for continued debt service on the new 2020 Ford Explorer. Continued Funding the 2 tag readers in the department makes up another $7,000 in expenditures.

Site Improvements Water: The referendum calls for a total of $200,000 over the next six years to be spent in this area. We have programmed $33,000 for capital water improvements. These dollars will be used to relocate the existing water line in SR 372 from Old Canton Road to State Route Business 5 (A.W. Roberts Drive). Looking forward to 2021 we will program $100,000 for purchase of sewer capacity from the Cherokee County Water and Sewer Authority.

Patching and Repairs: $40,000 is allocated for deep patching and roadway repairs as needed

Sidewalk Connections and ADA Improvements: We have set aside $25,000 to fill in missing sidewalk connections and make ADA Improvements. ADA improvements on Cartersville Street. (Ramps at Regions Bank parking entrance and at Grogan St) and completing infill of missing sections in the Mountain Brooke Subdivision will be the priorities.

Roads and Streets Capital Projects: $100,000 in paving projects tentative scheduled for Lowry Street from Northridge Road to Depot Street, and depending on costs either Old Canton Road from Beck St to Gilmer Ferry or Groover St from Old Dawsonville to SR 372.

Small Equipment: Programmed at $18,000 we are seeking to add a walk behind mower and an asphalt hot box to enable our team to handle some pothole patching as this service is becoming increasingly difficult to obtain in the private sector.

Attached to the budget this year you will find a table of recurring charges. This is an outline of debt payments being funded through the SPLOST program, whether by lease or bond. Included are the City Hall, Valley Street, Patrol Cars, Tag Readers and Roads/Streets Equipment.

Finally, a note section is included with the budget outlining our anticipated SPLOST revenue according to the referendum, along with our approved list of items on which funds can be spent, and the level at which each project should be funded. If the tax generates all the dollars anticipated, then we are required to fund each of the projects at the dollar amount listed in the referendum.

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Revenues
SPLOST

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
SPLOST Revenue	329-0000-00-313200	$ 500,000	$ 456,000	$ 497,000	$ 263,576
State Grant Receipts	329-0000-00-334000	$ 34,000	$ 32,000	$ 33,000	$ 33,529
Interest Revenue from Investments	329-0000-00-361000	$ 100	$ 20	$ 431	$ 513
Reserve fund rollforward					
Misc	329-0000-00-380000				
Total Projected Revenue		$ 534,100	$ 488,020	$ 530,431	$ 297,618

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Expenditures
SPLOST

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
Program Salaries	329-1500-10-511100	$ 28,152	$ 28,152	$ 27,300	$ 14,013	
Group Insurance	329-1500-10-512100	$ 2,124	$ 1,674	1,674	$ 1,105	
FICA	329-1500-10-512200	$ 2,154	$ 2,154	$ 2,088	$ 1,087	
Retirement	329-1500-10-512400	$ 2,000				
Workers Comp	329-1500-10-512700	$ 50	$ 50	$ 50	$ -	
Professional Services / Audit	329-1500-10-521230					
Bank Charges	329-1500-10-523350					
City Hall	329-1610-10-581301	$ 102,635	$ 102,635	$ 102,635	$ 51,315	
Public Safety	329-3223-20-581207	$ 90,000	$ 70,000		$ 12,013	Cars - tag readers - 800 I
Site Improvements Capital Outlay Water	329-4410-70-541200	$ 33,333	$ 30,000		$ 9,316	Bore SR Bus 5 vic Blackv
Patching and Repairs	329-4221-55-522200	$ 40,000	$ 35,000		$ 17,397	
Sidealk Connections / ADA Improvements	329-4221-55-522200	$ 25,000	$ 25,000			
Roads and Streets Capital	329-4221-55-522205	$ 100,000	$ 90,000		$ 27,668	Lowry St Norhridge to De
Small Equipment	329-4221-55-531600	$ 18,000	$ 10,000		$ 4,500	Mower / Asphalt Hot Box
Valley Streetscapes	329-4221-55-541214	$ -	$ -		$ 63,422	
Notes Payable John Deere Mower	329-4221-55-581212	$ -	$ 1,100		$ 713	
Valley Street Extension	329-4221-55-581302	$ 55,000	$ 55,000	$ 55,000	$ 27,401	
Parks	329-6220-45-522200	$ 10,000	$ 15,000		$ 53,382	
Parks Notes Payable (Roberts Lake)	329-6220-45-581303	$ 24,840			$ 6,206	
Contingencies	329-6220-55-579000	$ 812	$ 21,880			
Total Projected Expenses		$ 534,100	$ 487,645	$ 188,747	$ 289,538	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Recurring Charges
SPLOST

	July	August	September	October	November	December	January	February	March	April	May	June	**Total**	Dept Total	End Date
City Hall Loan	8,553	8,553	8,553	8,553	8,553	8,553	8,553	8,553	8,553	8,553	8,553	8,553	**102,636**		11/1/2030
Valley Street	4,567	4,567	4,567	4,567	4,567	4,567	4,567	4,567	4,567	4,567	4,567	4,567	**54,804**	157,440	1/1/2023
Tag Reader							4,458						**4,458**		4/8/2022
													-		
2020 Patrol Car	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	**13,200**		
													-		
800 MHz Sysem	33,000												**33,000**		7/1/2022
2018 Ford Explorer	950	950	950	950	950	950	950	950	950	950	950	950	**11,400**	62,058	6/30/2022
Roberts Lake Park	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	**24,840**		9/1/2039
													-		
Total	50,240	15,170	15,170	15,170	15,170	15,170	19,628	15,170	15,170	15,170	15,170	15,170	244,338		

*These are Current Recurring Charges.

Item	Quantity	Cost
800 MHz Radio	1	$33,000
Laser Unit	1	$1,500
Wireless Camera Download System	1	$12,000
Stop Stix	5	$1,500
In Car Radar Units	4	$6,920
Patrol Vehicle Payments		$26,000
Tag Reader Payments		7,000
		$87,920

SPLOST EXPIRES 6/30/24

Item	Referendum Amt	Annual Obligation	Status		
City Hall Debt	$615,816	$102,636	In budget at $102,635		
Valley Street Debt	276000	46,000	In budget at $55,000 (Will be paid off 1/1/23		
Water/Sewer Imrovements	200,000	33,333	Spend Future Years	$	(33,333.00)
Public Safety	400,000	66,666	In budget at $57,000 (Comms Upgrade Future)	$	(9,666.00)
Parks and Recreation	174,692	29,115	In budget at $19,000	$	(10,000.00)
Community Center	200,000		Take on debt year 3	$	(33,333.00)
Roads Sts / Capital	1,100,000	183,333	Budgeted at $183,333 (Note 1) Note 2)		
				$	(86,332.00)

Note 1: Roads and Streets makes up: Salaries, Insurance, FICA, Workers Comp, Small Repairs, Capital, Small Equipment, Valley Streetscapes, and Notes Payable John Deere Mower

Item FY 19-20	Referendum Amt	Annual Obligation	Status this budget	Cummulative Position
City Hall Debt	$615,816	$102,636	In Budget	
Valley Street Debt	$276,000	$46,000	In budet at $55,000 (Will be paid off 1/1/23)	
Water/Sewer Improvements	$200,000	$33,333	In budget at $30,000	($3,333)
Public Safety	$400,000	$66,666	In budget at $70,000	$3,334
Parks and Recreation	174,629	$29,115	In budget at $15,000	($14,115)
Community Center	$200,000	$33,333	Take on debt year 3 (2020)	($33,333)
Roads Streets	$1,100,000	$183,333	Budgeted at $186,062	$2,729

Item FY 20-21	Referendum Amt	Annual Obligation		
City Hall Debt	$615,816	$102,636	In Budget	
Valley Street Debt	$276,000	$46,000	In Budget	
Water/Sewer Improvements	$200,000	$33,333	In Budget at $33,333	($3,333)
Public Safety	$400,000	$66,666	In Budget at $90,000	$23,334
Parks and Recreation	174,629	$29,115	In Budget at $34,840	($8,390)
Community Center	$200,000	$33,333	Take on debt year 3 (2022)	($66,666)
Roads Streets	$1,100,000	$183,333	In budgete at $180,000	($604)

Memorandum

To: Mayor A. R. (Rick) Roberts, III

CC: Each Member of Council

From: City Manager

Date: 4/15/2020

Re: FY 2021 Water and Sewer Fund Budget

The proposed operating budget for the Water and Sewer Fund for the period beginning 1 July 2020 and ending on 30 June 2021 is submitted for your review with the following comments.

We are projecting a total revenue of $1,323,300.

This budget projects an increase of .10 cents per thousand gallons consumption of water and discharge of sewer inside the City and will adjust the rate table for customers outside the city to bring the two highest tiers (8,000 – 10,000 gallons and over 10,000 gallons) to the same price rate as "inside the City". Our goal over the next four budget cycles is to eliminate inside/outside rates and simply have one rate that applies to all customers, as the fund is now self-supporting and does not rely on contributions from the general fund to operate.

Significant budget changes over previous years include:

REVENUE:

Meter Purchases/Water Capacity: This budget anticipates raising the Water Capacity fee from $1,750 per residential unit to $2,250 per residential unit. This fee will include the cellular meter, backflow device, meter box and lid that are compatible with cellular read. Total revenue anticipated at $141,750 which is about $32,000 less than the previous budget cycle.

Sewer Capacity Fees: This budget calls for $346,500 in revenue as we project the increase in sewer capacity fees from $5,000 per unit to $5,500 per residential unit. Even with the increase we anticipate a reduction in fees from the previous cycle of approximately $150,000.

The reductions are expected as last years numbers included a stand along project (Abbington Ridge) apartments which created a one year abnormal increase in capacity fees.

EXPENSES:

Water Administration: This line increases by $53,172, from $662,872 to $716,044. $30,000 of this increase is a "management fee" paid to the general fund to help offset the cost of housing water billing and customer service staff, office space, utilities etc.,

The remainder of budget items are very similar to the previous year.

Our current sewer capacity owned in the sewer plant is 130,000 gallons per day. During normal months we are discharge 100,000 gallons per day to the plant. We will be undertaking extensive measures during this budget cycle to reduce storm water infiltration into the system, and hopefully increase or capacity as a result.

Our current water capacity owned in the water plant is 63,000 gallons per day, of which we are typically using less than 1,000 gallons per day to support the LAT Sportswear facility. Our total system demand at this time averages 220,000 gallons per day (annual average). We are permitted for 250,000 gallons per day from our well. In theory we have approximately 92,000 gallons per day in available capacity.

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
Water & Sewer Fund - Revenue

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
505-0000-00-334000	State Government Grants	$ -	$ -		
505-0000-00-344210	Water Charges from Sale of Water	$ 460,000	$ 445,000	$ 446,350	$ 226,074
505-0000-00-344220	Water Capacity Charges (Meters)	$ 141,750	$ 173,250	$ 72,950	$ 56,400
505-0000-00-344222	Long Side Service Bore	$ 2,250			$ 1,050
505-0000-00-344223	Flow Testing	$ 2,500			$ 1,500
505-0000-00-344225	Sewer Capacity Charges (Taps)	$ 346,500	$ 495,000	$ 165,000	$ 110,625
505-0000-00-344230	Late Charges Water	$ 11,500	$ 11,500	$ 10,328	$ 5,664
505-0000-00-344231	Late Charges Sewer	$ 8,000	$ 8,000	$ 7,119	$ 3,903
505-0000-00-344235	Service Fees	$ 12,000	$ 11,000	$ 12,400	$ 6,530
505-0000-00-344255	Sewer Service Fees	$ 335,000	$ 315,000	$ 322,702	$ 165,575
505-0000-00-344260	Brush and Debris Removal	$ 1,500			
505-0000-00-349300	Bad Check Fees	$ 200	$ 200	$ 320	
505-0000-00-361000	Interest Earned	$ 100	$ 100	$ 790	$ 635
505-0000-00-380000	Miscellaneous Income	$ 2,000	$ 2,000	$ 350	$ 6,000
505-0000-00-391200	Operating Transfer- Sanitation Fund		$ -		
505-0000-00-391201	Operating Transfer- SPLOST		$ -		
505-0000-00-392110	Sale of assets - equipment	$ -	$ -		
	Total Projected Revenue	$ 1,323,300	$ 1,461,050	$ 1,038,309	$ 583,956

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
Water & Sewer Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
General Administration						
505-1500-10-523350	Bank Charges	$ 850	$ 850	$ 373	$ 38	
Road & Streets						
505-4221-55-522140	Grounds Maintenance	$ 7,000	$ 10,000	$ 2,508	$ -	
Waste Water						
505-4300-75-521330	Contract Services - Sewer	$ 15,000	$ 15,000	$ 32,362	$ 1,295	
Sewage Collection & Disposal						
505-4331-75-521310	Wheeling fees CCWSA	$ -	$ -	$ 2,783		
505-4331-75-521310	Treatment fees City of Canton		$ -			
505-4331-75-521320	Treatment fees CCWSA	$ 140,000	$ 145,000	$ 192,937	$ 59,615	
505-4331-75522210	Repairs and Maint Equipment	$ 12,500	$ 15,000		$ 1,320	
505-4331-75-531100	Supplies and Materials	$ 3,500	$ 5,000	$ 304		
505-4331-75-582100	Interest on Sewer System (Regions)	$ 32,493	$ 32,493		$ 15,250	
505-4331-75-582213	Interest on Sewer Pump Howell Br	$ 1,404	$ 1,404	$ 1,281	$ 553	
505-4331-75-582304	Interest GEFA (372 North Sewer)	$ 9,000	$ 1,800	$ 2,042	$ 4,526	
		$ 198,897	$ 200,697	$ 199,347	$ 81,264	
Water Administration						
505-4410-65-511100	Salaries	$ 234,326	$ 226,670	$ 233,498	$ 123,596	
505-4410-65-512100	Group Insurance	$ 43,406	$ 47,347	$ 44,047	$ 26,687	
505-4410-65-512200	FICA	$ 17,640	$ 17,183	$ 17,837	$ 9,402	
505-4410-65-512401	Retirement	$ 21,000	$ 12,000	$ 10,863	$ 6,624	
505-4410-65-512600	Unemployment Taxes	$ 250	$ 250			
505-4410-65-512700	Workers Compensation Ins	$ 7,500	$ 7,500	$ 6,182	$ 3,489	
505-4410-65-521200	Engineering and Legal Svs, GIS	$ 7,500	$ 12,500	$ 1,303	$ 2,100	
505-4410-65-521230	Audit Services	$ 15,000	$ 15,000	$ 5,000	$ 15,000	
505-4410-65-523100	Liability Insurance	$ 9,800	$ 9,800	$ 9,060	$ 5,092	
505-4410-65-523300	Advertising	$ 500	$ 500			
505-4410-65-523500	Travel	$ 6,500	$ 4,500	$ 1,764	$ 1,635	
505-4410-65-523600	Dues and Fees	$ 9,000	$ 8,000	$ 9,750	$ 1,877	($5,000 to Office of Economic Development)
505-4410-65-523700	Education & Training	$ 1,500	$ 1,500	$ 270	$ 325	
505-4410-65-523900	Misc	$ 15,000	$ 3,000	$ 27	$ 1,500	
505-4410-65-531100	Supplies, Materials	$ 6,500	$ 6,500	$ 2,922	$ 3,312	
505-4410-65-531150	Postage	$ 6,000	$ 6,000	$ 5,188	$ 3,266	
505-4410-65-531270	Fuel	$ 10,000	$ 10,000	$ 8,880	$ 3,046	
505-4410-65-531600	Small Equipment Purchases	$ 10,000	$ 10,000	$ 7,365	$ 555	
505-4410-65-542400	Computer Expenses	$ 5,000	$ 5,000	$ 1,237	$ 6,565	
505-4410-65-561000	Depreciation	$ 259,622	$ 259,622	$ 282,160		
505-4410-65-574000	Bad Debt Expense					
505-4410-65-579000	Contingencies					
505-4410-65-611001	Operating Transfer/Mgt Fee	$ 30,000	$ -			To GF - Management Fee
		$ 716,044	$ 662,872	$ 647,353	$ 214,071	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
Water & Sewer Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
Water Purchases						
505-4420-70-523200	Communications	$ 15,000	$ 15,000	$ 16,760	$ 4,764	
505-4420-70-531210	Water Purchases	$ 18,000	$ 20,000	$ 4,192	$ 5,390	
		$ 33,000	$ 35,000	$ 20,952	$ 10,154	
Water Treatment						
505-4430-70-523600	Lab Fees	$ 5,000	$ 4,190	$ 4,240	$ 4,190	
Water Distribution						
505-4440-70-521330	Contract Services Water Repair	$ 10,000	$ 12,500	$ 51,782	$ 52,514	
505-4440-70-521331	Contract Services Long Side Bores				$ 675	
505-4440-70-521332	Contract Services Flow Testing				$ 1,700	
505-4440-70-522200	Repairs and Maintenance	$ 20,000	$ 20,000	$ 22,661	$ 12,094	
505-4440-70-522201	Tank Maintenance	$ 24,000	$ 24,000	$ 18,328	$ 14,270	
505-4440-70-522210	Vehicle and Equipment Maintenance	$ 9,000	$ 8,000	$ 8,170	$ 6,396	
505-4440-70-531100	Supplies and Materials	$ 55,000	$ 55,000	$ 35,720	$ 28,361	
505-4440-70-531150	Water Samples Postage	$ 500	$ 500	$ 247	$ 266	
505-4440-70-531200	Chemicals	$ 4,000	$ 3,650	$ 3,572	$ 862	
505-4440-70-531220	Natural Gas Expenses	$ 2,500	$ 3,000	$ 1,983	$ 621	
505-4440-70-531230	Electricity	$ 40,000	$ 40,000	$ 38,194	$ 16,420	
505-4440-75-531230	Street Lights	$ 25,000	$ 25,000	$ 32,493	$ 26,761	
505-4440-70-582205	Interest Trucks (F250) (2019) (2020)	$ 2,200	$ 978		$ 455	New F-250
505-4440-70-582214	Interest on Kubota ATV	$ 252		$ 70	$ 201	
505-4440-70-582303	Interest - Harris Property Regions	$ 6,739	$ 6,739	$ 6,695	$ 2,639	
505-4440-75-612004	Contributed Capital		$ -			
		$ 199,191	$ 199,367	$ 219,915	$ 164,235	
	Total Projected Expenditures	$ 1,174,982	$ 1,117,976	$ 1,124,542	$ 475,247	
	Revenues over/<under> Expenditures	$ 148,318	$ 343,074	$ (86,233)	$ 108,709	
Other uses of Cash						
	GEFA Principal 372 North Sewer Line	$ (16,717)	$ (16,717)	$ (14,000)	$ (7,000)	
	Regions Bank Sewer Principal	$ (73,103)	$ (73,103)	$ (48,000)	$ (36,000)	
	Harris Property Regions	$ (19,131)	$ (19,131)	$ (11,020)	$ (5,500)	
	Truck Loans 2019 & 2020	$ (15,923)	$ (12,000)	$ (9,026)	$ (2,500)	
	Kubota Loan Principal Payment	$ (3,762)				
	Howell Br Sewer Pump Principal	$ (6,300)				
	Depreciation	$ 259,622	$ 259,622	$ 268,853		
	Net Cash Flow	$ 273,004	$ 481,745	$ 100,574	$ 57,709	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget
Water & Sewer Fund - Expenditures

Chart Number	Item	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual

WATER CAPACITY

Lantern Walk	8	$1,750	$14,000
Mountain Brooke	20	$1,750	$35,000
Grogan Street	8	$1,750	$14,000
Old Canton Road	10	$1,750	$17,500
372 North	15	$1,750	$26,250
Mt Express	2	$1,750	$3,500
Valley St	2	$1,750	$3,500
Exxon/Mobile AW Roberts	1	$6,000	$6,000
			$119,750

SEWER CAPACITY

Lantern Walk	8	$5,000	$40,000
Mountain Brooke	20	$5,000	$100,000
Grogan Street	8	$5,000	$40,000
Old Canton Road	10	$5,000	$50,000
372 North	15	$5,000	$75,000
Mt Express	3	$5,000	$15,000
Valley St	2	$5,000	$10,000
Exxon/Mobile	3	$5,000	$15,000
	69		$345,000

Memorandum

To: Mayor A. R. (Rick) Roberts, III

CC: Each Member of Council

From: City Manager

Date: 4/15/2020

Re: FY 2020 Sanitation Fund

The proposed operating budget for the Sanitation Fund for the period beginning 1 July 2020 and ending on 30 June 2021 is submitted for your review with the following comments.

We are projecting a total revenue of $229,980. This number is based on our new contract with Advanced Disposal and our current 860 customers.

REVENUE:

Sanitation Charges: This budget anticipates the 860 customers with base services of curb side sanitation, bulky waste, and yard waste at a monthly rate of $16.50 (a decline of .50 cents over current rates). This budget also anticipates that at least 200 customers will choose to add recycle services at an additional cost of $6.50 per month for a service rate total of $23.00 per month.

EXPENSES:

Since our customer service rep handles billing and customer support in both water and Sanitation, we have split the salary between both funds, resulting in a $15,000 decrease in the Salary Line.

Contract services jump from $120,000 to $161,880 based primarily in the costs of increased recycle services.

A "Management Fee" will be paid to the general fund to offset costs of housing sanitation services at City Hall as well as other staff involvement in delivering these services.

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Revenues
Sanitation

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
Sanitation Charges	540-0000-00-344210	$ 225,480	$ 170,000	$ 175,360	$ 87,331
Late Charges	540-0000-00-344211	$ 4,500	$ 4,000	$ 4,398	$ 2,734
Total Projected Revenue		$ 229,980	$ 174,000	$ 179,758	$ 90,065

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Expenditures
Sanitation

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual
Customer Serivce Salary Share	540-4300-75-511100	$ 25,363	$ 40,933	$ 33,884	$ 19,414
Audit	540-4300-75-521230	$ 4,000	$ 4,000	$ 3,000	$ -
Contract Services	540-4300-75-521330	$ 161,880	$ 120,000	$ 118,309	$ 68,898
Bank Charges	540-4300-75-523350	$ 100	$ 100	$ -	
Contingencies	540-4300-75-579000	$ 37	$ 967	$ -	
Street Lights	540-4300-75-31233	$ 10,000	$ 12,000		
Mgt Fee to GF		$ 6,000			
Total Projected Expenses		$ 207,380	$ 178,000	$ 155,193	$ 88,312
	Revenues over Expenditures	$ 22,600	$ (4,000)	$ 24,565	$ 1,753

Memorandum

To: Mayor A. R. (Rick) Roberts, III

CC: Each Member of Council

From: City Manager

Date: 4/15/2020

Re: FY 2021 Storm Water Utility Fund

The proposed operating budget for the Storm Water Utility Fund for the period beginning 1 July 2020 and ending on 30 June 2021 is submitted for your review with the following comments.

REVENUE:

Revenue is expected at $42,000 based on collections to date in this fiscal year.

EXPENSE:

Pond Mapping and Initial Assessment is allocated at $10,000.

Groover Street Storm Water Improvements are estimated at $15,000 to pipe the ditch-line on the south side of Groover St.

Kilby Street Storm Water Improvement are estimated at $8,250 – most likely for engineering services initially to improve flow rates in the flat ditch-line on the west side of Kilby St.

Any funds remaining at year end will be held to combine with the 21-22 funds to provide for storm drain installation in City Park to eliminate park flooding.

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Revenues
Storm Water Utility

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
Storm Water Fees		$ 42,000	$ 48,000	$ -	$ 10,023	Based on 1000 REU at $48 per year
Late Charges		$ 250	$ 250		$ 154	
Total Projected Revenue		$ 42,250	$ 48,250	$ -	$ 10,177	

City of Ball Ground, Georgia
For Fiscal Year Ending June 30, 2021
Proposed Operating Budget - Expenditures
Storm Water Utility

Item Description	Account Number	FY-21 Proposed	FY-20 Budget	FY-19 Actual	12/31/19 YTD Actual	
Pond Mapping/Assessments		$ 10,000				
Groover St Improvements		$ 15,000				New Structure and Pipe
Kilby St Improvements		$ 8,250				
Debris removal		$ 5,000				
Management Fee GF		$ 4,000				
Total Projected Expenses		$ 42,250	$ -	$ -	$ -	
	Revenues over Expenditures	$ -	$ 48,250	$ -	$ 10,177	