



**City of Ball Ground**

**SIGN Application**

215 Valley St, P. O. Box 285 – Ball Ground, Georgia 30107  
Phone: 770-735-2123 Fax: 770-735-4575

<b>STAFF USE ONLY</b>		
<b>Permit Number:</b> - - - - -		
<b>Sign Fee: \$</b>	<b>Approved By:</b>	<b>Approval Date:</b>

- Please check all information supplied on the following pages to ensure all spaces are filled out accurately before signing this form.
- Along with the completed application, please provide a rendering of the proposed sign with dimensions of copy area.
- A site plan is required showing the sign location(s) on either the building or the parcel, along with other pertinent information such as building footprint and dimensions, length of walls, property lines, distances from property lines, etc.

**SIGN CONTRACTOR INFORMATION**

Name (First and Last; Printed): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Business License: \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Same as above

Name (First and Last; Printed): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Business License: \_\_\_\_\_

**PROPERTY LOCATION INFORMATION**

Property Address (If Applicable): \_\_\_\_\_

Tax Identification Number (TIN): \_\_\_\_\_

Parcel Identification Number (PIN): \_\_\_\_\_

Zoning: \_\_\_\_\_

Existing Land Use: \_\_\_\_\_

Proposed Land Use: \_\_\_\_\_

**SIGN INFORMATION**

Description/Purpose of Sign(s):

\_\_\_\_\_

\_\_\_\_\_

Please fill out the chart below with information for all signs proposed in this application:

	Type of Sign (freestanding, wall, etc.)	Copy Area (sf)	Value of Sign
Sign 1			
Sign 2			
Sign 3			
Addl.			
<b>TOTAL</b>	--		

Will the sign be illuminated, either internally or externally?  YES  NO

\* All illuminated signs require a separate electrical permit

***If freestanding sign, please also complete this section:***

Parcel Acreage: \_\_\_\_\_

Sign Height: \_\_\_\_\_

Required Setback(s): \_\_\_\_\_

Site plan with location of sign provided?  YES  NO

**PROPERTY OWNER SIGNATURE SECTION**

*By signing this I agree to the permitting of the proposed sign on the above-described property which is currently under my ownership.*

Property Owner Name (First and Last, Printed): \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

**APPLICANT SIGNATURE SECTION**

*By signing this I agree to indemnify and save the City of Ball Ground harmless of all damages, demands or expenses of every character, which may in any manner be caused by the sign or sign structure. Each application shall present to the city on request, a certificate of liability insurance prior to the issuance of a sign permit.*

Applicant Name (First and Last, Printed): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_/\_\_\_\_/\_\_\_\_

State Law requires a disclosure report to be filed by applicant if within the past two years an applicant has given campaign contribution or made gifts of \$250 or more to the Mayor, a Council Member of the City of Ball Ground or a member of the Planning Commission of Cherokee County who may consider the application. Indicate if applicant needs to file a disclosure report.

Yes  No