

City of Ball Ground Water and Sewer Department
Website Service Request Application
770-735-2123/Fax 770-735-4575

Account # _____
(City use only)

Name(s) _____ Phone # _____

Certain information can only be released to the individual name on the account. If you would like more than one name on your account, please provide all names, signatures and drivers' license copies.

Service Address _____

Billing Address _____

City _____ State _____ Zip Code _____

Previous Home Address: _____

City _____ State _____ Zip Code _____

A COPY OF THE APPLICANT'S DRIVER'S LICENSE IS REQUIRED FOR OUR FILES. Attached: Yes ___ No ___

Employer _____

Work Phone # _____ Emergency Phone # _____

Have you had water service in Ball Ground before? Yes: ___ No: ___ If yes when? _____

Resident Status: Own: ___ Lease: ___ Rent: ___ If not the owner, please provide information on the homeowner.

Name _____ Phone # _____

Address _____

Non Homeowner Refundable Deposit: \$100.00

Service Fee: \$50.00

Water capacity fee: _____

Sewer Tie -in: _____

Total Due: _____

Amount Paid: _____

Date Paid: _____

Date water service to begin: _____

Meter Reading _____ (City use only)

Sanitation Service

The City of Ball Ground provides mandatory solid waste services at a rate of \$19.50/month per customer, with an option of adding recycle services at an additional monthly cost of \$7.50 for a total of \$27.00 per month for both services. This service is billed with water.

Start date: _____ **Trash & Recycle Service** or **Trash Service (only)**
(Please circle one)

The City of Ball Ground Water and Sewer System shall be held harmless of any property damage during installation of service. The City of Ball Ground employees or contractors shall have free access to any and all property of the water system, up to and including the meter box.

Applicant Signature(s) _____

Date _____ Water System Representative _____

PLEASE READ AND SIGN 2ND SIDE~THANK YOU

**City of Ball Ground Water and Sewer System
Herein referred to as "The System"**

Water bills are mailed on the last working day of each month, and are payable on or before the 15th of the following month. If for any reason the bill is not paid on or before the 15th there will be a late fee of 15% assessed. ALL PAST DUE ACCOUNTS ARE SUBJECT TO IMMEDIATE DISCONNECTION OF SERVICE~NO FURTHER NOTICE WILL BE SENT. If service is disconnected, a fee of \$50.00 in addition to the delinquent bill will be required to resume service. While not guaranteed, if reconnect is approved for after hours, weekend, or a holiday, a fee of \$200.00 will be charged in addition to the delinquent bill to resume service after normal business hours. Also, any unpaid balances may be turned over to collections after 30 days. The customer will be responsible for any fees incurred by the City for collection of the delinquent account and any charges of the collection agency. **Failure to receive a bill will not excuse you from making a timely payment. If you fail to receive a bill, please call City Hall at 770-735-2123 for your balance due. The City of Ball Ground reserves the right to change the billing due date.**

The fee for NSF checks written to the City of Ball Ground is \$30.00.

If at any time a meter that has been locked due to non-payment or misuse during a watering ban, is tampered with, or has the lock removed, there will be an additional fee of \$100.00 assessed in addition to all other fees or charges. A second offense of tampering with a locked meter will result in the meter being removed, and a fee of \$500.00 will be required for re-installation, in addition to all other fees or charges that may be due on the account. If the meter is damaged as a result of the tampering, a new meter must be purchased at the rate established by Mayor and Council plus all other fees and charges due on the account.

The System, under direction of the State, County or City, may impose a ban on outside use of water at any time deemed necessary to maintain the health and welfare of all the users on the system. You will be expected to abide by the ban under this policy or other applicable laws or emergency procedures.

Your meter shall serve only your residence or business and under no circumstances shall any other residence or business be allowed to tap into your service. Violation of this requirement may result in the meter being pulled and a fee of \$500.00 being assessed against the account.

Fees outlined in this document are subject to change at any time by Mayor and Council.

Signature of Applicant(s) _____ Date _____

Water System Representative _____